Division I
Education Provision and Student Services
International Mobility and Cooperation Office

ERASMUS+ CALL FOR APPLICATIONS
STUDENT MOBILITY FOR STUDIES
ACADEMIC YEAR 2027/2028

Grant Agreement No. 2026-1-IT02-KA131-HED-000408612

Erasmus+ KA131 Programme – Student Mobility for Studies for the award of 110 mobility grants for a period of 5 months

Deadline for submitting the online application 20 March 2027 at 23:59

TABLE OF CONTENTS

INTRODUCTION – THE ERASMUS PROGRAMME 2021–2027

Art. 1 GENERAL INFORMATION

1.1 Purpose

1.2 Countries participating in the Erasmus+ Programme

1.3 Mobility to the country of origin

1.4 Types of mobility

1.5 Grants for short- and long-term mobility

1.6 Tax treatment of the Erasmus+ grant

1.7 Payment of the grant

Art. 2 ELIGIBILITY REQUIREMENTS AND APPLICATION PROCEDURE

2.1 Eligibility for selection

2.2 Incompatibilities

2.3 Language skills

2.4 OLS – Online Linguistic Support

2.5 Choosing destinations – consult the list of available opportunities

2.6 Choosing destinations – check for requirements that may prevent participation

2.7 Activities at the host institution and the Learning Agreement

2.8 Recognition

2.9 Submitting an application

Art. 3 SELECTION PROCEDURES

3.1 Assessment, ranking and allocation of mobility places among Departments

Art. 4 DEADLINES AND PROCEDURES FOR SUCCESSFUL APPLICANTS

Art. 5 INSURANCE COVERAGE

Art. 6 DATA PROCESSING AND CONFIDENTIALITY AND OFFICER RESPONSIBLE FOR THE PROCEDURE

Art. 7 OFFICER RESPONSIBLE FOR THE PROCEDURE

Art. 8 FINAL PROVISIONS

INTRODUCTION – THE ERASMUS PROGRAMME 2021–2027

Study mobility for the academic year 2027/2028 is governed by the rules of the Erasmus+ 2021–2027 programme.

The implementation of mobility activities and the payment of the relevant grants remain subject to the availability of Erasmus+ funding, the validity of Grant Agreement No. 2026-1-IT02-KA131-HED-000408612, and the conclusion or confirmation of inter-institutional agreements with partner universities.

The destinations and places listed in this call and its annexes must therefore be understood as available subject to any changes resulting from the non-renewal, amendment or finalisation of agreements with partner institutions.

This call may be amended to reflect any subsequent provisions in the Erasmus+ Programme Guide and the national provisions applicable to the academic year 2027/2028.

Art. 1 GENERAL INFORMATION

1.1 Purpose

The Erasmus+ Student Mobility for Studies Programme enables students to spend a continuous period of study at a European university with which the University of Tuscia has an agreement.

Students on mobility receive financial support and may attend courses and use the facilities available at the host institution without paying additional tuition fees, except for small charges also payable by local students. They are guaranteed full recognition of successfully completed learning activities abroad, provided these have been approved in the Learning Agreement. Thesis preparation is subject to the specific provisions of Article 2.7.

The Erasmus+ Programme offers opportunities to experience other cultures abroad, discover new higher education systems and meet young people from other countries, thereby actively participating in the process of European integration.

At the end of the mobility period, successful results obtained at partner institutions are recognised using the ECTS credit transfer system (European Credit Transfer System), applied to both grades and credits earned. At the University of Tuscia, 1 CFU (Italian university credit) corresponds to 1 ECTS credit.

1.2 Countries participating in the Erasmus+ Programme

A study mobility period may be undertaken at a partner university (see List of Erasmus+ Destinations Academic Year 2027/2028) located in a country participating in the Erasmus+ Programme or a third country associated to the Programme, in accordance with the inter-institutional agreements in force.

– European Union Member States: Austria, Belgium, Bulgaria, Czechia, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and Hungary;

– Third countries associated to the Programme: Iceland, Liechtenstein, Norway, North Macedonia, Serbia and Turkey.

1.3 Mobility to the country of origin

Students who are nationals of a country participating in ERASMUS+ and are enrolled at the University of Tuscia are eligible for mobility at a university in their country of origin, provided they are no longer resident in that country. In any event, they will not be given priority in the selection process. They must also obtain clearance from the host university before confirming acceptance of the exchange place.

1.4 Types of mobility

There are two types of mobility: long-term mobility (LONG MOBILITY) and short-term mobility (SHORT MOBILITY).

A) LONG MOBILITY

This is intended for students enrolled in first-, second- and third-cycle programmes at the University of Tuscia. It takes place at partner universities under the relevant signed agreement. Each long-term mobility period must be continuous, last at least 2 months (60 days), with a standard maximum duration of 5 months (150 days), and take place between 1 June 2027 and 31 July 2028. The length of the stay abroad is established by the agreements with the host university.

Any extensions must be authorised in advance by the University of Tuscia and the host university, within the eligibility period and the limits per study cycle set out in Article 2.2. An extension does not entitle the student to the University's supplementary grant (top-up) for any days beyond a total of 150 mobility days.

B) SHORT MOBILITY

Under the Erasmus 2021–2027 Programme, only doctoral students, or students enrolled in first-, second- and third-cycle programmes who participate in Blended Intensive Programmes (BIPs) in which the University of Tuscia is a partner, may undertake short-term mobility. The mobility period must be continuous, last at least 5 days and no more than 30 days, and take place between 1 June 2027 and 31 July 2028.

For first- and second-cycle students, participation in a BIP must include, in addition to physical mobility, a compulsory virtual component and the award of at least 3 ECTS credits.

1.5 Grants for short- and long-term mobility

The financial support available to students undertaking Erasmus+ study mobility contributes towards the costs of their stay abroad.

Funding consists of the following:

- **European Union grant for long-term mobility**

The grant is calculated monthly, in proportion to the actual length of the stay abroad. Amounts vary according to groups of destination countries, defined by the European Commission on the basis of the cost of living, as shown in the table below:

Destination countries		**Monthly individual support**
GROUP 1 (HIGH cost of living)	Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, the Netherlands, Sweden	€400
GROUPS 2 and 3 (MEDIUM and LOW cost of living)	Bulgaria, Czechia, Cyprus, Croatia, Estonia, Greece, Latvia, Lithuania, North Macedonia, Malta, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Türkiye, Hungary	€350

- **Supplementary grant for applicants with fewer opportunities undertaking long-term mobility**

Students and recent graduates with fewer opportunities are those who, for economic, social, cultural, geographical or health reasons, reasons linked to a migrant background, disability or learning difficulties, or any other reasons, including those that may give rise to discrimination under Article 21 of the Charter of Fundamental Rights of the European Union, face obstacles that prevent them from having effective access to opportunities under the Erasmus+ Programme.

Applicants receive a supplement of €250.00 per month in addition to the individual support awarded for Erasmus+ study mobility, as shown below:

Destination countries	Monthly individual support	Monthly fewer opportunities supplement (long-term mobility)	Monthly total
GROUP 1	€400	€250	€650
GROUP 2	€350	€250	€600
GROUP 3	€350	€250	€600

Eligibility for supplementary individual support for students with fewer opportunities due to economic disadvantage will be determined on the basis of ISEE and/or ISEEUP certificates uploaded to GOMP by the deadline for this call (20 March 2027) and relating to enrolment for the academic year 2026/2027.

If these data are not available by the application deadline, the additional grant cannot be awarded.

European Union grant for short-term mobility. The short-term mobility grant is calculated as shown in the table below:

Duration of physical mobility	Daily support for short-term mobility (EU and non-EU countries)
Up to day 14	€79
From day 15 to day 30 of activity	€56

Applicants with fewer opportunities undertaking short-term physical mobility receive a one-off supplement for fewer opportunities, in addition to Erasmus+ individual support, as shown below:

Destination countries	One-off fewer opportunities supplement (short-term mobility)
GROUP 1	€100 for short-term mobility lasting 5–14 days
GROUP 1	€150 for short-term mobility lasting 15–30 days
GROUP 2	€100 for short-term mobility lasting 5–14 days
GROUP 2	€150 for short-term mobility lasting 15–30 days
GROUP 3	€100 for short-term mobility lasting 5–14 days
GROUP 3	€150 for short-term mobility lasting 15–30 days

Eligibility for supplementary individual support for students with fewer opportunities due to economic disadvantage will be determined on the basis of ISEE and/or ISEEUP certificates uploaded to GOMP by the deadline for this call (20 March 2027) and relating to enrolment for the academic year 2026/2027.

- **TRAVEL SUPPORT**

Travel support is envisaged on the basis of distance bands and whether travel is undertaken by green or non-green means of transport. Green travel means travel by bus and/or train where these means are used for most of the outward and return journey in terms of distance travelled. Beneficiaries of Erasmus+ study mobility under this call must retain their travel documents and submit them to the Mobility Office at the end of the mobility period. The amounts provided for are shown below (National Provisions annexed to the 2026 Programme Guide):

Travel distance	Green travel support	Non-green travel support
10–99 km	€56.00	€28.00
100–499 km	€285.00	€211.00
500–1,999 km	€417.00	€309.00
2,000–2,999 km	€535.00	€395.00
3,000–3,999 km	€785.00	€580.00
4,000–7,999 km	€1,188.00	€1,188.00
8,000 km or more	€1,735.00	€1,735.00

The travel distance between the city of Viterbo and the city of the host institution will be determined exclusively using the European Commission's distance calculator, available at: https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en

- **SUPPLEMENTARY SUPPORT FOR APPLICANTS WITH NEEDS RELATING TO PHYSICAL, MENTAL OR HEALTH CONDITIONS**

Special funding provided by the European Union, based on actual costs incurred, is available for applicants with needs relating to physical, mental or health conditions.

Eligibility for this support is independent of ISEE and/or ISEEUP status.

For further information, please contact the International Mobility and Cooperation Office.

- **UNIVERSITY OF TUSCIA SUPPLEMENTARY GRANT (ISEE-BASED TOP-UP)**

This amount was approved by the Board of Governors on 25 September 2026, on the basis of the funds available in the budget.

The grant is awarded to duly enrolled students undertaking long-term Erasmus+ study mobility of at least 60 days. Eligibility and the monthly amount depend exclusively on the ISEE and/or ISEEUP bracket shown in the following table.

The grant varies according to the following ISEE and/or ISEEUP brackets:

Income brackets (ISEE/ISEEUP) in €	Monthly ISEE/ISEEUP-based supplementary grant in euros (maximum 150 days)
Up to 28,339.88	350
From 28,339.89 to 40,000	250
Over 40,000.00	0

Students and recent graduates in disadvantaged socioeconomic circumstances are identified under Directorial Decree No. 176 of 10 February 2026, which defines this category for the academic year 2026/2027 and links economic disadvantage to an Equivalent Economic Situation Indicator (ISEE and/or ISEEUP) of €28,339.88 or less.

Eligibility for supplementary individual support will be determined on the basis of ISEE and/or ISEEUP certificates uploaded to GOMP by the deadline for this call (20 March 2027) and submitted when first enrolling or renewing enrolment for the academic year 2026/2027.

IMPORTANT

• Students and doctoral students who are exempt from submitting an ISEE and/or ISEEUP certificate for tuition fee purposes must also upload the certificate required for enrolment for the academic year 2026/2027 to GOMP by 20 March 2027 in order to receive the top-up. If these data are not available by that deadline, the supplementary grant will not be awarded.

The top-up is awarded exclusively for mobility days actually completed and certified, up to a total maximum of 150 days (5 months). The amount is calculated according to the ISEE and/or ISEEUP bracket; for partial months, one thirtieth of the monthly amount is paid for each eligible day.

If mobility is extended beyond a total of 150 days, no top-up is payable for the days exceeding this limit, even where the extension has been authorised. Failure to earn or obtain recognition of a minimum number of CFU credits does not result in withdrawal or repayment of the top-up. The requirements to document the mobility period and to adjust the amount according to the actual certified duration remain applicable.

Academic recognition of activities completed abroad follows digital procedures through the student's personal GOMP page and is separate from the award of the top-up.

1.6 Tax treatment of the Erasmus+ grant

Pursuant to Article 1(50) of Law No. 208 of 28 December 2015, international mobility grants are subject to the exemptions provided for in Article 1(3) of Decree-Law No. 105 of 9 May 2003, converted, with amendments, into Law No. 170 of 11 July 2003, subject to any subsequent legislative amendments.

1.7 Payment of the grant

The Erasmus+ grant (European Union grant and University of Tuscia supplementary grant) will be paid in two instalments, subject to receipt of the funds from the Erasmus+ National Agency INDIRE and the allocation of co-financing amounts in the University budget.

The payment arrangements and the minimum conditions established by the European Commission for receiving the grant are set out in the Erasmus+ Mobility Grant Agreement signed by each student with the University of Tuscia. For departures in the first semester, the final deadline is 31 August 2027; for

departures in the second semester, the final deadline is 31 December 2027.

Grants will be paid exclusively into a bank or postal current account, or a prepaid card with an IBAN, held in the beneficiary student's name.

The Erasmus+ grant (European Union grant and any University of Tuscia supplementary grant) will be paid in two instalments:

– An advance payment of 80% of the grant awarded on the basis of the planned stay will be paid within 30 days of signing the above agreement. A document showing the date of arrival at the host institution must nevertheless be submitted to confirm the start of mobility;

– The remaining 20%, together with travel support, will be paid after the International Mobility and Cooperation Office has received the final certificate of attendance issued by the host university, the certificate of examinations taken – with at least one examination passed – and ECTS credits earned (Transcript of Records), and travel documents (flight tickets, boarding passes, train or bus tickets) showing the actual mobility dates.

The requirement to pass at least one examination does not apply to the University's supplementary grant, governed by Article 1.5.

The Transcript of Records must also be submitted if examinations have not been passed.

For mobility undertaken for thesis research and preparation, students are not required to pass any examinations. The remaining 20% is paid after the International Mobility and Cooperation Office has received the final certificate of attendance, a certificate issued by the host university describing the thesis research activities completed, and travel documents (flight tickets, boarding passes, train or bus tickets) showing the actual mobility dates.

Payment of the Erasmus+ grant balance is also conditional upon online completion of the Participant Report (EU Survey), automatically sent by the Beneficiary Module, the European system for managing mobility projects.

If the Participant Report (EU Survey) is not completed, repayment of the entire grant will be required.

Art. 2 ELIGIBILITY REQUIREMENTS AND APPLICATION PROCEDURE

2.1 Eligibility for selection

Students who, at the time of application, are enrolled in a bachelor's degree, master's degree or doctoral programme at the University of Tuscia for the academic year 2026/2027 may apply under this call for the award of 110 Erasmus study mobility grants of 5 months each, regardless of nationality (see Article 1.3).

Students must have certified proficiency equivalent to at least level B1 in the language(s) of the destination country or in a language accepted by the host institution as a language of instruction, as provided for in Article 2.3.

Students currently enrolled in a bachelor's degree programme who intend to graduate before their Erasmus+ departure date and apply to spend part of the first year of a master's degree abroad must be enrolled in a master's degree programme at the University of Tuscia at the time of departure. Otherwise, they will forfeit both the grant and the right to undertake the mobility. These students must draw up a Learning Agreement (study plan for the period abroad) covering learning activities relevant to the master's degree programme in which they will enrol.

Doctoral students may participate with prior authorisation from the coordinator/director of their doctoral programme/school. Doctoral scholarship holders may receive the scholarship increase provided for stays abroad, in addition to Erasmus+ funding from the European Commission. Under the legislation prohibiting double funding and the provisions on compatibility with the National Recovery

and Resilience Plan (PNRR), doctoral scholarships financed through PNRR funds do not allow the simultaneous receipt of more than one source of EU funding for the same type of action.

Failure to meet any of the above requirements will result in exclusion from the remainder of the selection procedure. Applicants are admitted to selection subject to verification of the prescribed requirements. The University of Tuscia may, at any time and by a reasoned decision, exclude applicants who do not meet the admission requirements laid down in this call.

PLEASE NOTE: if additional funds become available, grants may be awarded beyond position 110 in the ranking list.

2.2 Incompatibilities

Students applying under the Erasmus+ Student Mobility for Studies call:

– May receive an Erasmus grant for each study cycle (bachelor's, master's and doctoral), for a total period not exceeding 12 months per cycle; for single-cycle degree programmes, the maximum is 24 months. Applicants who have already completed mobility under the Lifelong Learning Programme 2007–2013 (Erasmus Studies, Placement or Leonardo da Vinci), Erasmus+ 2014–2020 (Studies, Traineeship or International Credit Mobility) or Erasmus Mundus, or who have already been selected for a traineeship or mobility to non-European countries (International Credit Mobility), and who apply under this call for the same study cycle, are eligible provided that the total duration of previous mobility period(s) and the mobility applied for does not exceed 12 months. Months of traineeship completed after graduation are counted within the study cycle in which the applicant was enrolled when applying;

– May not receive other funding for stays abroad financed from European Union funds, including grants for Joint Master Degrees (formerly Erasmus Mundus Action 1), that overlap, even partially, with the Erasmus+ study mobility period. This must be declared when accepting the grant;

– Incoming international students enrolled in master's degree programmes who receive an Erasmus Mundus Action 2 scholarship may not simultaneously receive the Erasmus Mundus Action 2 scholarship and an Erasmus grant. Where permitted by the EMA2 project, students awarded an Erasmus grant may suspend their scholarship only after informing the project coordinator in advance and obtaining the coordinator's mandatory approval.

2.3 Language skills

At the time of application, applicants must have proficiency in the language(s) of the destination country, or in a language accepted by the host institution as a language of instruction, at level B1 of the Common European Framework of Reference for Languages (CEFR) and at the level required by each destination, as indicated in the List of Erasmus+ Destinations Academic Year 2027/2028.

Students must demonstrate their language proficiency by uploading one of the following documents; failure to do so will result in exclusion from the call:

• An international language certificate issued by an internationally recognised certifying body or institution (the list of certificates recognised by the University of Tuscia is available via the relevant link).

• A certificate issued by the University of Tuscia Language Centre (CLA) after taking the relevant test; the test schedule will be communicated by the International Mobility and Cooperation Office.

• A record of passing the language examination included in the study plan, downloadable from GOMP. The language must be the official language of the destination country or a language accepted by the host institution as a language of instruction. The language examination passed is at level B1 for bachelor's degree programmes and level B2 for master's and single-cycle degree programmes.

• A certificate obtained upon completion of placement tests provided through the OLS (Online Linguistic Support) platform.

• A certificate obtained upon completion of courses provided through the University of Tuscia ILO (International Languages Online) platform.

• A self-certification of language proficiency using Annex 2 – Self-certification, available on the University website at: https://www.unitus.it/internazionale/studiare-all-estero/erasmus/.

Language proficiency documentation must have been issued no more than THREE YEARS before the application deadline.

Applications without documentation of language proficiency, or with certificates other than those expressly listed in this Article, will be excluded from selection.

PLEASE NOTE: the International Mobility and Cooperation Office, in cooperation with the University Language Centre (CLA), will organise preparatory language courses in English, French, German, Spanish and Portuguese between May and July 2027. These courses are open to all students.

2.4 OLS – Online Linguistic Support

Language learning is one of the Erasmus+ Programme's objectives for safeguarding linguistic diversity and developing intercultural skills. The Erasmus+ Programme gives students the opportunity to improve their language skills before and during mobility through free online courses on the new EU Academy platform, available at:
https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language

Students and recent graduates selected for Erasmus mobility to a Programme country or a third country not associated to the Programme (Key Actions KA131 and KA171), whose mobility lasts more than 14 days, must take the initial language assessment in the language of their mobility before it begins, except in duly justified cases, such as where the language is unavailable in OLS. Under the new OLS, students and recent graduates may choose one or more languages, without restrictions on the number of courses taken, and may assess their proficiency during or after mobility. At present, five languages are available: Italian, English, Spanish, German and French, from levels A1 to B2. The service will gradually cover 29 languages at all learning levels.

Further information is available at:
https://www.erasmusplus.it/istruzione_superiore/mobilita/online-language-support/

2.5 Choosing destinations – consult the list of available opportunities

Students may choose their destination from the universities with which the University of Tuscia has signed bilateral Erasmus agreements (see the List of Erasmus+ Destinations Academic Year 2027/2028), selecting an ISCED subject code available for their degree programme.

Within the total of 110 grants, a quota of places is reserved for students participating in the double degree pathways listed in the following table, within the number of places available under each agreement. The reservation applies to students in the corresponding bachelor's or master's degree programmes who have been admitted to the double degree pathway and meet the specific requirements of the relevant agreement, as verified by the academic coordinator. Enrolment in the degree programme alone does not confer entitlement to a reserved place. For agreements being finalised, the allocation of places is subject to the agreement being concluded before mobility begins.

Department	Degree programme / pathway	Partner university / network	Places
DAFNE	LM-7 Plant biotechnology for Food and Global Health	Porto University, Portugal – PT (being finalised)	2
DAFNE	LM-69 Agricultural and Environmental Sciences Organic Agriculture in Mediterranean Area	ELLS network	2

	(OrgAgriMed) curriculum		
DIBAF	L-25 Forestry and Environmental Sciences	Universidad de Valladolid, Valladolid – ESP	2
DIBAF	LM-73 Forestry and Environmental Sciences – MEDfOR	Universidade de Lisboa, Lisbon – PRT Universidad de Lleida, Lleida – ESP Universidad de Valladolid, Valladolid – ESP	2
DISTU	LM-37 Languages and Cultures for International Communication	Ruhr University, Bochum – DEU	2
DISTU/DEIM	LM-62 Political Science, International Security and Public Communication	Université Côte d'Azur, Nice – FRA	2
DEIM	LM-77 Marketing and Quality	Panteion University, Greece – GRC	2

The International Mobility and Cooperation Office will ensure that these destinations are allocated correctly. It may therefore be necessary to intervene in the automatic allocation of destinations.

Mobility at institutions in the ELLS network

The University of Tuscia promotes and supports mobility at institutions belonging to the ELLS network (EuroLeague of Life Sciences Universities), through destination guidance and assistance from Erasmus+ Coordinators and the International Mobility and Cooperation Office in defining learning activities and the Learning Agreement.

In addition to UNITUS, the following European institutions belong to the network: BOKU University (Austria); Swedish University of Agricultural Sciences – SLU (Sweden); University of Hohenheim (Germany); Wageningen University & Research – WUR (the Netherlands); Czech University of Life Sciences Prague – CZU (Czechia); Warsaw University of Life Sciences – SGGW (Poland); Norwegian University of Life Sciences – NMBU (Norway); Estonian University of Life Sciences – EMÜ (Estonia); Institut Agro (France); Universitat de Lleida – UdL (Spain).

Applicants are encouraged to consider these destinations in light of the compatibility of the courses offered with their own study programme. Applications may be submitted only for destinations and subject areas actually available under this call, on the basis of inter-institutional agreements in force and the admission requirements of host institutions. Membership of the ELLS network does not replace these conditions. Places and grants are allocated according to the criteria, reservations and ranking order established in Article 3.

2.6 Choosing destinations – check for requirements that may prevent participation

After identifying destinations of interest, applicants must check the partner institutions' websites for any conditions that could prevent departure, such as imminent or expired application deadlines, high language requirements or incompatible course offerings.

Allocation of a destination by the University of Tuscia does not constitute final acceptance by the partner university, which remains responsible for admitting students under its own procedures and deadlines.

Applicants are responsible for checking the partner university's website well in advance for Application Form deadlines and procedures, any Accommodation Form, language and academic

requirements, and any other conditions for admission and participation in mobility.

Applicants requiring a visa or other entry or residence documents must independently complete the formalities required by the destination country in good time, also checking the applicable entry, residence and healthcare conditions.

2.7 Activities at the host institution and the Learning Agreement

The activities permitted during mobility, which must be included in the study plan (Learning Agreement) drawn up before departure, are:

• Learning activities (courses) and the related assessments (examinations);

• Preparation of a degree and/or doctoral thesis, without recognition of CFU credits for the preparation undertaken abroad;

• A traineeship, only where provided for in the degree programme regulations.

Mobility may be undertaken for thesis preparation, subject to agreement with the supervisor and the contact person at the host institution, and inclusion of the activity in the Learning Agreement. Thesis preparation undertaken abroad does not give rise to recognition of CFU credits in the student's academic record under Erasmus+ mobility. Credits for the final examination remain separate and are awarded in accordance with the degree programme regulations upon completion of that examination.

Similarly, doctoral students must agree their learning programme abroad with the doctoral programme coordinator.

For all academic aspects of mobility, students must refer to their Department's Erasmus+ Coordinators - see Annex 3, available on the University website at: https://www.unitus.it/internazionale/studiare-all-estero/erasmus

PLEASE NOTE: during mobility, Erasmus students may neither take examinations nor obtain their final degree at the University of Tuscia.

2.8 Recognition

The study period abroad forms an integral part of the University of Tuscia study programme. It must receive full academic recognition, meaning that the University of Tuscia must recognise the study period abroad as equivalent to and replacing a corresponding period of study at the University, without additional course requirements or examinations, even if the course contents do not coincide. Thesis preparation is governed by Article 2.7: it is permitted during mobility but does not lead to recognition of CFU credits for the activity undertaken abroad.

The assessment of studies completed takes into account the value and weighting of all learning activities typical of the university attended during the study period abroad.

At the end of mobility, successful results obtained at partner institutions are recognised using the ECTS credit transfer system (European Credit Transfer System), applied to both grades and credits earned.

At the University of Tuscia, 1 CFU (Italian university credit) corresponds to 1 ECTS credit.

Students may not, however, obtain recognition of credits for courses whose content corresponds to courses already taken at the University of Tuscia.

At the end of the Erasmus period, the host institution must provide the University's International Mobility and Cooperation Office with:

– A Transcript of Records certifying the study programme completed in accordance with the Learning Agreement;

– A certificate confirming the dates of the mobility period.

The University of Tuscia rewards students who have participated in the Erasmus Mobility Programme

by adding 1 point to their graduation score.

2.9 Submitting an application

Interested students must complete the application through the GOMP student portal at the following link: https://studenti.unitus.it/InternationalMobilityCall?programmaMobilita=87035ee2-cc33-4dbc-8330-b20f6895ce82&mparent=a810c9e6-57a0-4a45-afb9-1303649d6182&msection=GridMenu

After logging in, the study mobility call can be accessed via: Home > Carriera, Piano di Studi, Esami > Mobilità internazionale > Studio (Academic record, Study plan, Examinations > International mobility > Studies).

When completing the application, applicants must state the number of months, if any, already spent abroad on Erasmus mobility. See Article 2.2.

Erasmus mobility periods undertaken virtually from the country of habitual residence from the academic year 2020/2021 onwards will NOT count towards the maximum number of Erasmus mobility months per study cycle.

When completing the application, applicants may select all available destinations for the ISCED codes linked to their degree programme and rank them in order of preference.

Students enrolled in a doctoral programme administered by the University of Tuscia may apply only for destinations marked “dottorando” (doctoral student).

THE DEADLINE IS 20 MARCH 2027 AT 23:59.

Applicants are solely responsible for completing and correctly submitting their application. Only applications completed and submitted through the portal by the strict deadline indicated will be considered.

After the deadline, applications may not be supplemented, amended or replaced, except where the Administration requests information to verify declarations or requirements already met by the closing date of the call.

Please note that:

– Each applicant may submit ONE APPLICATION ONLY;

– Students enrolled in postgraduate Master courses (Master universitari), specialisation schools or individual courses may not take part in the selection;

– No paper documentation is required.

Art. 3 SELECTION PROCEDURES

3.1 Assessment, ranking and allocation of mobility places among Departments

A single University-wide ranking list will be drawn up on the basis of the scores awarded under Annex 1. The 110 places will initially be allocated by applying the following reservations:

a) Each Department is allocated 10 reserved places, subject to the number of eligible applicants. Places allocated for double degrees under Article 2.5 are included in the total of 110 places and count towards the relevant Department's quota of 10 places; each beneficiary is counted only once;

b) Places reserved for double degrees are allocated first to entitled applicants in the order of the overall ranking list. Each Department's quota is then filled up to 10 places in the same order.

Remaining places are allocated solely in numerical order of the overall ranking list, without further departmental allocation, subject to applicants' stated preferences, requirements and availability at partner institutions.

Departmental reservations apply only to the initial allocation. Places left unallocated or becoming available following withdrawal, failure to accept or forfeiture are reassigned by proceeding in numerical order down the single University-wide ranking list, regardless of Department, without restoring the departmental quota of 10 places. For destinations linked to double degree agreements, the specific requirements of the relevant pathway must still be met. Where the place at that destination cannot be reassigned, the released grant will be allocated for another available destination in the order of the overall ranking list.

Available places are allocated following selection based on the assessment criteria in Annex 1 to this call. In the event of equal scores, the following priority criteria apply in order:

– Priority is given to applicants who have not previously benefited from Erasmus+ mobility, with or without a grant;

– If a tie remains, priority is given to the younger applicant, pursuant to Article 2 of Law No. 191 of 16 June 1998.

Applicants may check their assigned destination by logging into the GOMP application portal. If the assigned destination meets their mobility needs, they must accept it within 5 days of publication or notification of the result, following the instructions on the portal.

Alternatively, applicants may reject the assigned destination and compete for another destination listed in their application, according to the single overall ranking order and availability, without departmental priority in subsequent allocation rounds. By logging into the portal again, applicants may check any newly assigned destination and accept it within the stated deadlines.

Failure to accept within the prescribed deadline constitutes withdrawal from mobility at the assigned destination and allows the place to be offered to the next applicants in the ranking list.

Declining an exchange place entails no academic penalty and does not affect participation in future international mobility calls.

The University may conduct further allocation rounds, including where additional funds become available, proceeding solely in numerical order down the single overall ranking list, without departmental allocations or reservations, subject to destination requirements.

The mobility award becomes final upon signature of the Erasmus+ Grant Agreement, following verification of continued eligibility, approval of the Learning Agreement, fulfilment of the required language proficiency level and acceptance by the host university.

Applicants withdrawing after acceptance must promptly notify the International Mobility and Cooperation Office so that the place and grant may, where possible, be reassigned to the next applicant in the ranking list.

Art. 4 DEADLINES AND PROCEDURES FOR SUCCESSFUL APPLICANTS

Students must complete their Learning Agreement by **20 April 2027** with support from their Department's Erasmus+ Coordinator.

Departures normally take place:

– In September/October 2027 for the first semester;

– In January/February 2028 for the second semester.

After confirming acceptance of the exchange place, students selected for an Erasmus+ mobility grant must:

– Visit the host university's website for detailed information on the courses offered and to download the necessary documentation;

– Submit a draft Learning Agreement, based on the host university's course offerings, to their Department's Erasmus+ Coordinators (see Annex 3). The course offerings also determine the period to be spent abroad, namely the first or second semester. For thesis research activities, refer to the procedure laid down in the regulations of the student's degree programme.

– Sign the Erasmus+ Mobility Grant Agreement within the specified deadlines and, in all cases, before mobility begins;

– Complete the admission/registration procedures within the deadlines set by the partner university, including, where required, the Application Form, Accommodation Form and submission of the Learning Agreement;

– Before departure, check updated information on entry and residence in the destination country, safety, healthcare and any visa or permit requirements, also consulting the "Viaggiare Sicuri" portal of the Italian Ministry of Foreign Affairs and International Cooperation.

Once the destination has been accepted, the University of Tuscia establishes contact with the partner universities.

Please note: international students who require a residence permit must hold a valid Italian residence permit covering the entire mobility period:

– for first-semester departures, students must send a copy of their residence permit to the international mobility and cooperation office at erasmus@unitus.it by 31 July 2027. the permit must be valid at least until 30 march 2028. if the mobility period ends after that date, the permit must remain valid until the actual end date of the mobility period;

– for second-semester departures, students must send a copy of their residence permit to the international mobility and cooperation office at erasmus@unitus.it by 30 September 2027. the permit must be valid at least until 31 July 2028.

If an extension is requested, the residence permit must cover the entire mobility period, including the requested extension. documentation confirming its validity must be sent to the office before the extension is authorised. the final mobility end date of 31 July 2028 set out in this call remains applicable.

If the residence permit is not received by the deadlines specified above, the mobility cannot be authorised. students must also comply with the entry and residence requirements of the destination country.

RESIDENCE PERMIT SUMMARY

Mobility semester	Deadline for sending the residence permit to erasmus@unitus.it	Minimum residence permit validity
First semester 2027/2028	31 July 2027	30 March 2028 and, in all cases, until the actual end of mobility
Second semester 2027/2028	30 September 2027	31 July 2028

For information and clarification, please contact:

International Mobility and Cooperation Office – Via S. Maria in Gradi 4, 01100

Viterbo Felicetta Ripa – Tel. +39 0761 357917; email: erasmus@unitus.it

Office hours: Monday and Tuesday, 10:00–13:00.

Art. 5 INSURANCE COVERAGE

Health insurance

Each beneficiary must make their own arrangements for health coverage. Holders of a European Health Insurance Card (EHIC) are automatically entitled to public healthcare services in all EU countries (for information, see: http://ec.europa.eu/social/main.jsp?catId=559&langId=it ; www.sistemats.it). However, coverage provided by the EHIC or private insurance may be insufficient, particularly in the event of repatriation or specific medical treatment. In such cases, additional private insurance may be useful.

Before departure, students must independently obtain information on safety conditions, health regulations and any compulsory insurance requirements in the destination country. Costs relating to visas, permits, supplementary health insurance or other formalities required by the destination country or host university are borne by the student, unless the Programme expressly provides otherwise.

Third-party liability and accident insurance

Insurance coverage for third-party liability and accidents is provided by the University. For activities carried out outside the University, and only for the time needed to perform those activities, the University has taken out the following policies, which will be renewed upon expiry:

AXA – CORPORATE AND GROUP ACCIDENT INSURANCE POLICY No. 40773461

Policy period: 30 November 2024 – 30 November 2027

UNIPOLSAI – Unitus third-party liability for miscellaneous risks – Policy No.

65.185314010 Policy period: 30 November 2024 – 30 November 2027

In the event of an accident or other incident at a host institution abroad involving an expected recovery period of more than 3 days, students must immediately contact the International Mobility and Cooperation Office by email at erasmus@unitus.it.

Art. 6 DATA PROCESSING AND CONFIDENTIALITY AND OFFICER RESPONSIBLE FOR THE PROCEDURE

Personal data will be processed in accordance with the principles laid down in Regulation (EU) No. 679/2016 on the protection of personal data. The Data Controller is the University of Tuscia, with its registered office at Via Santa Maria in Gradi 4, Viterbo; certified email (PEC): protocollo@pec.unitus.it. The legal representative of the University of Tuscia is the Rector, Professor Tiziana Laureti, whose address for official purposes is the University's registered office at Via Santa Maria in Gradi 4, 01100 Viterbo. Data collection and management are handled by the International Mobility and Cooperation Office. The Head of the University of Tuscia International Mobility and Cooperation Office, Carlo Contardo (tel. +39 0761 357916; email: carlocontardo@unitus.it), is responsible for all administrative activities relating to this selection procedure that do not fall within the remit of the Selection Committee. Under Articles 4 and 28 of Regulation (EU) 679/2016, the General Data Protection Regulation (GDPR), the Data Controller is the University of Tuscia; the Data Protection Officer (DPO) is Professor Andrea Genovese (privacy notice available at: http://www.unitus.it/it/unitus/footer/articolo/privacy1), contact emails: dpo@unitus.it and dpo@pec.unitus.it .

Art. 7 FINAL PROVISIONS

ALL ACTIVITIES AND RELATED FUNDING UNDER THIS CALL ARE GOVERNED BY GRANT AGREEMENT No. 2026-1-IT02-KA131-HED-000408612 FOR ERASMUS MOBILITY IN THE ACADEMIC YEAR 2027/2028, SIGNED BETWEEN THE ERASMUS+ NATIONAL AGENCY INDIRE AND THE UNIVERSITY OF TUSCIA.

Any subsequent official provisions issued by the Erasmus+ National Agency INDIRE, and any updates

to the Erasmus+ Programme Guide and applicable national provisions that differ from this call, shall take precedence over its provisions. The University reserves the right to make the resulting amendments and to publicise them appropriately. The Erasmus+ call for study mobility grants abroad for the academic year 2027/2028 provides for student mobility at partner universities and has been produced with the support of the European Commission. However, its contents do not necessarily reflect the position of the European Commission or the Erasmus+ National Agency INDIRE, neither of which may be held responsible in any way.

Art. 8 REFERRAL TO OTHER APPLICABLE PROVISIONS

For any matters not expressly provided for in this call, the provisions of the legislation cited in the recitals of the decree publishing the call, and the laws in force on the subject, shall apply insofar as applicable. In the event of differences in interpretation between the English and Italian versions of this call, the Italian text shall be authoritative.

Viterbo

THE RECTOR

Professor Tiziana Laureti



Firmato digitalmente da:
Laureti Tiziana
Firmato il 26/10/2026 11:52
Seriale Certificato: 4733777
Valido dal 18/07/2025 al 18/07/2028
InfoCamere Qualified Electronic Signature CA