

## FAQ Other educational activities LM90

### 1. What are “Other educational activities”

In addition to exams, the Security and Human Rights degree program also includes “Other educational activities.” These are activities other than exams, which enable the acquisition of a total of 16 ECTS (for students enrolled by 2024/25 a.y.) or 20 ECTS (for students enrolled from 2025/26 a.y.) through the performance of various activities.

These credits are part of the total 120 ECTSs provided for the Security and Human Rights degree program and must be acquired before the discussion of the final thesis.

There is no closed list of “Other educational activities.” They are activities other than exams and include, among others, the following options:

1. Internships at various public and private institutions which have an agreement with the University of Tuscia;
2. Internships at a public entity, also without agreement between the University of Tuscia and the entity;
3. Linguistic ability;
4. Summer Training School;
5. A semester of study at a foreign university under the Erasmus program;
6. The participation in workshops;
7. Participation in seminars for which the recognition of credits is provided (up to a maximum of 4 ECTS for students enrolled by 2024/2025 a.y.);
8. Qualifying external activities.

### 2. Internship at public or private entity with agreement

A curricular internship is a period of training at a public (agency or administration) or private entity (companies, foundations, nonprofit organizations) with which DIKE Department and/or the University of Tuscia have concluded an appropriate agreement. The concluded agreements are available in **Annex 1**.

The internship constitutes an opportunity for direct knowledge of the world of work and the acquisition of specific professional skills.

Admission to internships takes place on the basis of a call or notice or through other modalities, to be agreed with the academic tutor. For Security and Human Rights degree program (LM90) the academic tutor is Dr. Federica Passarini (federica.passarini@unitus.it). During the academic year, the student can contact the academic tutor to express his or her interest in doing an internship at one of the contracted institutions. At that point, the academic tutor will evaluate the student's profile and contact the institution to initiate the internship and agree on how the internship will be carried out. The number of credits that will be awarded will vary based on the duration of the internship and the activities that the student is required to perform.

A positive final grade must be reported for the acquisition of credits.

The procedure for earning ECTS is as follows. At the end of the internship activity, the student will complete and return signed to the DIKE teaching secretary the "Internship Conclusion Statement" (**Annex 2**), duly signed by the "company tutor," as well as by the "academic tutor" (Dr. Federica Passarini, federica.passarini@unitus.it).

The student will then proceed to upload the same **Annex 2** (in pdf format) to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

### **3. Internship at a public entity without agreement**

The student can also obtain credit for internships carried out at public institutions that do not have an agreement with the University. In this case, before the start of the internship, the student must send the academic tutor a letter of invitation signed by the contact person of the public institution. At the end of the internship, the student must send the academic tutor a report signed by the contact person of the public institution attesting to the successful completion of the internship.

The number of credits that will be awarded will vary based on the duration of the internship and the activities that the student is required to perform.

The procedure for earning ECTS is as follows. At the end of the internship activity, the student will complete and return signed to the DIKE teaching secretary the "Internship Conclusion Statement" (**Annex 2**), duly signed by the "company tutor," as well as by the "academic tutor" (Dr. Federica Passarini, [federica.passarini@unitus.it](mailto:federica.passarini@unitus.it)).

The student will then proceed to upload the same **Annex 2** (in pdf format) to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

### **4. Linguistic ability**

Students can earn credit as Other educational activities through the submission of a certificate of language ability. For foreign students, language ability must be achieved in the Italian language. To this end, the University Language Centre periodically organizes Italian language courses open to LM90 students. The dates of the courses will be publicized on the Department's web page dedicated to Other educational activities ([here](#)).

For Italian students, the language ability can be achieved in English, French, Spanish or German and must be at least a B2 level.

The procedure for earning ECTS is as follows. Once obtained the certificate, the student will then proceed to upload the language certificate to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

### **5. Summer training school**

Each year, at the end of June/beginning of July a Summer Training School will be held in the University of Tuscia. The participation in the Summer Training School will award students up to 8 ECTS. The exact dates and program of the event will be publicized on the Department's web page dedicated to Other educational activities ([here](#)).

The procedure for earning ECTS is as follows. Once obtained the certificate of attendance, the student will then proceed to upload certificate to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

### **6. Workshops**

These are cycles of meetings aimed at developing the ability to critically address and resolve complex legal issues. The meetings are aimed at analyzing documents and case law, simulating a trial, drafting legal acts etc.

For the purpose of credit recognition, a final test may also be scheduled.

The workshops scheduled for the semester are publicized through the Department's webpage dedicated to Other educational activities ([here](#)).

The procedure for earning ECTS is as follows. Once completed the activity, the student will then proceed to upload the request of recognition to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

### **7. Seminars**

Seminars for which ECTS is to be recognized as Other educational activities are advertised through the Department's webpage dedicated to Other educational activities ([here](#)).

How to register for the seminar and the number of credits recognized are indicated on the seminar flyer.

Participation in the seminars allows the acquisition of credits up to a maximum of 4 ECTS.

The procedure for earning ECTS is as follows. Once completed the activity, the student will then proceed to upload the request of recognition to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

## **8. Qualifying external activities**

Qualifying external activities are activities that must be pertinent to the Master's degree program, but also provide additional knowledge beyond the exams provided by the Master's degree program. This is the case, for example, of certificates of attendance of high-level educational courses, traineeships in public administrations, advanced English language courses, etc.

These activities can be recognized as "other educational activities" on the basis of a documented request by the student, once the activity has been completed.

The student must submit the request for recognition to the academic tutor ([federica.passarini@unitus.it](mailto:federica.passarini@unitus.it)) through a written report attesting to the educational reach of the activity performed. The academic tutor will submit the request to the Course Council, which will decide whether and, if so, how many credits to recognize.

The procedure for earning ECTS is as follows. Once obtained the recognition of the activity, the student will then proceed to upload the request of recognition to the GOMP portal, in the forms indicated in Point 9 of this document and in **Annex 3**.

## **9. Methods for Recognition on Gomp**

In order to obtain the recognition of the credits, students must submit the appropriate application for credit recognition through the GOMP student portal.

For students enrolled in the 2024/25 a. y., the 16 credits are divided into two sections: (a) 8 credits for stage, summer training school or Erasmus traineeship; (b) 8 credits for language ability.

For students enrolled in the 2025/26 a. y., the 20 credits are divided into three sections: (a) 8 credits for Stage or Summer Training School or Erasmus Traineeship; (b) 8 credits for Language Ability; (c) 4 credits for Seminars and Conferences.

If students carry out activities that award fewer credits than those provided for in the Gomp sections, they can submit a request for credit recognition on Gomp only once they have covered the amount of credits provided for in Gomp (for example, if a student carries out a traineeship that awards him/her 4 credits, he/she can submit a request for credit recognition on Gomp only once he/she has completed another activity that awards him/her the remaining 4 credits; if a student participates in a seminar that awards 2 credits, he/she can submit a request for credit recognition on Gomp only once he/she has completed another activity that awards him/her the remaining 2 credits).

Sections can be interpreted flexibly: students may choose to cover both sections (a) and (b) by completing a traineeship or by participating in workshops, etc. Students enrolled for the 2024/25 a. y., for whom a specific section on Gomp dedicated to Seminars and Conferences is not provided, can choose to obtain the 8 credits for section (a) or (b) by earning 4 credits through participation in seminars and conferences and 4 credits through a traineeship or workshops, etc.

To proceed properly to the credits recognition, students will have to access on Gomp in the Exams (*Esami*) section, fill out the application indicating in detail all the activities performed and attach the relevant documentation in their possession.

In addition, they will have to select the *Idoneità* option and manually enter the words *Idoneo* in the corresponding field. Detailed instructions on how to properly proceed with the application are given in **Annex 3**.