



**CONTRIBUTION EXPENSES DUE FOR THE USE OF THE FACILITIES OF THE ALPINE STUDY
CENTER OF THE UNIVERSITY OF TUSCIA**

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1. FOREWORD. This document establishes the contribution to directly attributable costs due for the use of the infrastructure and equipment of the Center for Alpine Studies of the University of Tuscia (hereinafter referred to as the Center) for activities otherwise falling within the institutional tasks of the Center itself, in accordance with Article 2 of the Center's Regulations (issued by Rector's Decree No. 239/21 of 01.04.2021).

2. PRIORITY OF ACCESS. Accommodation and use of the Center's facilities and equipment by employees of the University of Tuscia is granted according to the following priorities:

- (a) UNITUS student exercises scheduled by the respective course councils.
- (b) internships for UNITUS students.
- (c) national or international summer schools/seminars/masters/conferences organized or co-organized by UNITUS
- (d) research activities conducted by UNITUS staff (fellows, research fellows, researchers, faculty).
- e) national or international summer school/master's courses organized by Italian universities (other than UNITUS)
- (f) international summer school/master's courses organized by foreign universities
- (g) other activities compatible with the regulations of the Center

3. EXPENSE REIMBURSEMENT. Based on the priorities established above, the expense allowances that will be applied are given below:

- (a) Student exercise: 14 euros per person per day for each student and teacher
- (b) trainees and tutors: free of charge
- (c) summer schools/seminars/masters/national or international conferences organized or co-organized by UNITUS: 20 euro per day per person

Headquarters

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d) research activity conducted by UNITUS staff: 25 euros per person per day per student and faculty member. The research activity must be documented in detail, otherwise the rates under h) are applied or access to the facility is denied

(e) national or international summer schools/masters organized by Italian universities (other than UNITUS): 25 euros per person per day per student and lecturer

(f) international summer schools/masters organized by foreign universities: 30 euros for each student and lecturer

(h) other permitted activities: 30 euros per person per day

Fees include the use of equipment such as computers, faculty rooms, visiting collections, etc. **Excluded** is the use of the lecture hall and classroom on the ground floor, which is free of charge for what is stipulated in (a), (b). for all other items, a flat fee of 200 euros/day is due. The contribution is 100 euros for half a day. For the use of the kitchen, when granted, the contribution is 50 euros/day and is applied in all cases except for trainees and their tutors.

4. CASES PROVIDED FOR THE REDUCTION OF FEES. The Director or the Board of the Center may decide, in exceptional cases, that accommodation and use of the Center's facilities and equipment be provided free of charge (or at a reduced price) to scholars, persons or entities including those outside the University of Tuscia for special situations/activities and/or reasons related to the institutional and management purposes of the Center itself.

The Director or the Board of the Center may decide that payment of due fees be made in advance or that a deposit be required.

5. CHAPERONES. The companions of the Employees of the University of Tuscia present at the Center for the above-mentioned activities and the companions of the participants in the Master's programs/specialization courses may be accommodated at the Center if there is availability of places, under the following conditions: if in a multiple room for the sum of 20 euros per day/person; if in a single room, for the sum of 30 euros.

6. During winter periods, (Winter school, conferences, etc.) i.e. in the event that it is necessary to turn on the heating system, there is an additional fee over and above the above which will be agreed upon from time to time between the event organizers and the facility managers.

7. METHOD OF PAYMENT. Payment of fees due must be made by bank transfer using the following IBAN:

IT65 L030 6914 5001 0000 0300 015 specifying in detail the reason for the transfer. If payment is made by Italian Public Entities, treasury account No. 37046 c/o Bank of Italy should be used.

CSALP user fee (July 2007) - revised in May 2019, May 2021, April 2023, November 2023, October 2024 and effective March 1, 2025.

A handwritten signature in black ink, appearing to be 'funt' followed by a stylized flourish.