

CALL FOR APPLICATION OF FINANCIAL AID FOR HEALTHCARE EXPENSES

Art. 1– Subject matter

This call lays down financial aid for healthcare expenses for non-resident students (“fuori sede”), residing in a different region from Latium, according to art. 1, c. 298 of L. 30/12/2021, n. 234 and of art. 9, l. f) of the D.M. n. 581/22.

Art. 2 – – Students’ prerequisites

Applicants must satisfy the following prerequisites:

- 1) at the deadline of the Call, they must be regularly enrolled in the a.y. 2024/25 at the University of Tuscia in the second year and before the first year beyond the allotted time to attain a degree (“fuori corso”);
- 2) they must reside in region different from Latium;
- 3) their household must not be above € 20,000.00, calculated upon the ISEE 2024 indicator for University (ISEUP);
- 4) if enrolled in the second year, they must have obtained at least 10 CFUs before 10/08/2024; if enrolled in the third year and above, they must have obtained at least 25 CFUs in the 12-month period before 10/08/2024.

Art. 3 – How to apply

The application must be compulsorily sent to protocollo@pec.unitus.it through email or PEC (certified email address) by the 30/11/2024 before 13:00 (Italian time). The subject line of the email message must display **Bando per contributo spese mediche 2024**.

Students must fill out the module attached to the present call and they must attach the following documents, which must be attached exclusively in PDF/A format:

- copy of a valid ID card or passport;
- copy of the ISEUP 2024 certificate.

The lack of one or more of the aforementioned documents, or the presence of irregularities in the aforementioned documents, entail the impossibility to accept the application.

In every moment, the Administration may exclude candidates from the financial aid for unfulfilled requirements, with a motivated measure.

The Administration may check if applicants’ declarations are truthful. If the declarations are untruthful, the applicant is excluded from the acquired benefits. In this case, the applicant is obliged to refund any amount received and may be prosecuted according to the provisions of art. 76 of D.P.R. n. 445/2000 and of artt. 483, 485 e 486 of the Codice Penale (Italian Criminal Law).

Art. 4 – Selection Committee

The Selection Committee, appointed by Rectoral Decree, is composed of three members, and one of them acts as President.

The Selection Committee formulates the merit ranking (upon verification by the competent office that the requirements of Article 2 and the absence of causes for exclusion referred to in Article 7 are met), according to the following criteria:

- 1) number of acquired CFUs (30% of the total rank)
- 2) grade average (20% of the total rank)
- 3) ISEUP (40% of the total rank)
- 4) Distance of the University campus from the student’s residence (10% of the total rank)

Only examinations/formative activities that have been duly registered in the career management system of the students (GOMP) will be considered. No CFU from partial examinations of integrated courses or other activities, included

Erasmus+ Project exams not yet validated by the administrative offices and that have not completed the recognition process, will be considered.

Art. 5 – Funding

The financial aid (€ 200.00) is attributed to the applicants according to their ranking, until depletion of financial resources allocated by the MUR, equivalent to € 7,209.00 – TABLE 12 FFO: *Assegnazione risorse per spese sanitarie studenti fuori sede* (art. 9, l. f. of the D.M. n. 581/2022).

The financial aid is not taxable, according to current regulations.

Art.6- Financial aid allocation

Successful applicants will be appointed by an order of the Rector based on the ranking list formulated by the Selection Committee.

If successful, students will be notified of their admission to the financial aid by e-mail to the institutional address.

Art. 7 – Grounds for exclusion

Applicants may be excluded from the selection according to the following criteria:

- If they have already obtained a degree and they are enrolled in a University degree of the same level or below;
- If they have transferred from the University of Tuscia to another University, or if they have renounced to their studies ("rinuncia agli studi"), or if they suspend them in the current a.y.;
- applicants whose benefits have been untruthfully acquired in previous years, and that have received a penalty,
- applicants benefitting from other financial aids (for their studies or for healthcare expenses) in the a.y. 2024/2025.

Art. 8 – Accepting the financial aid

Within 7 days from the date of the publication of the ranking of eligible applicants, the successful applicant must send a written statement where they accept the financial aid according to the provisions of the Call to the Office for Students' Services and Post-graduation **to the email address protocollo@pec.unitus.it and to unitusjob@unitus.it with the following subject: "Accettazione contributo spese mediche - 2024"**, under penalty of exclusion.

With the aforementioned statement the successful applicant will need to explicitly state, under their responsibility, no to meet any criteria for exclusion according the provisions of this Call.

Art. 9 – Publication of the ranking

The ranking is published on the website of the University at the following path: "Didattica" - "Servizi" – "bandi per studenti e laureati" - "Borse di Studio e Premi" - "Bando contributo spese mediche 2024".

The provisional ranking will be online from 6/12/2024.

Unsuccessful applicants may appeal exclusively sending an email to protocollo@pec.unitus.it no later than 13/12/2024 at 12AM.

The definitive ranking will be online within 20/12/2024 at the aforementioned path.

Art. 10 - Revocation

The financial aid is withdrawn if one of the following conditions occur:

- the applicant renounces to their studies in the a.y. 2024/2025 ("rinuncia agli studi");
- the applicant transfers from the University of Tuscia to another University;
- untruthful statements according to the provisions of the Call.

Should the revocation happen after the University has already paid the financial aid, the University will proceed with the recovery of the amounts obtained in compliance with the provisions of the current legislation.

Art. 11 - Supervisor of the process

In accordance with the Law n. 241/1990, the Supervisor of the process of this Call is the Supervisor of the Office for Students' Services and Post-graduation - e-mail address: pgatta@untus.it

This announcement is also translated into English for informational purposes only. Only the Italian version is valid for the application and resolution of any dispute and for any effect of the law.

Art. 12 — Personal data processed

In compliance with the Legislative Decree n. 196/2003 and the Regulation 2016/679 of the European Parliament, the personal data collected will be processed by the University only for the purposes of the selection process, according to principles of lawfulness, fairness and transparency (<http://www.unitus.it/it/unitus/footer/articolo/privacy1>).

Art. 13 – Publication

The Call will be published in the Albo Ufficiale dell'Università and in the institutional website, at the following Path: “Didattica” – “Servizi” – “Borse di studio e premi” - “Bando contributo spese mediche 2024”.

ALLEGATO Bando

All'Ufficio Servizi agli Studenti e Post Lauream
Università degli Studi della Tuscia
protocollo@pec.unitus.it

Hereby, the undersigned

PERSONAL DATA		
SURNAME AND FIRST NAME		
BIRTH STATE AND CITY, BIRTH DATE		
NATIONALITY		
ITALIAN FISCAL CODE		
PERSONAL RESIDENCE (OR OF THE HOUSEHOLD)		
ADDRESS		
CITY		POSTAL CODE
TELEPHONE NUMBER(S)	TELEPHONE	MOBILE PHONE
EMAIL ADDRESS		
RESIDENCE IN VITERBO		
ADDRESS IN VITERBO		
Degree in which the student is enrolled in the a.y. 2024/2025:		

<input type="checkbox"/> Corso di laurea triennale / <input type="checkbox"/> magistrale a ciclo unico <input type="checkbox"/> laurea magistrale: _____ (DENOMINATION OF THE DEGREE)								
DEPARTMENT _____	Matr. N. _____	YEAR OF ENROLLMENT	2°	3°	4°	5°	IN COURSE	1° "Fuori corso"
TOTAL No. CFUs acquired from 10/08/2023 to 10/08/2024		Grade average of exams from 10/08/2023 to 10/08/2024: _____/30						

(please, write the name of the course of study (laurea triennale, laurea magistrale or laurea magistrale a ciclo unico) in which the student is enrolled and clearly cross out with X the year of enrollment and the entry "in course" ("in corso") or "fuori corso")

APPLIES FOR

The **CALL FOR APPLICATION OF FINANCIAL AID FOR HEALTHCARE EXPENSES FOR NON-RESIDENT STUDENTS ENROLLED IN THE A.Y. 2024/25**

DECLARES

in compliance with art. 46 of D.P.R. 445/2000 aware of the criminal and civil penalties in the event of false statements, forgery, or use of falsified documents, as mentioned by art. 76 of DPR n. 445 of 28 December 2000, under their own responsibility:

DECLARES

- that they do not incur in any of the cases of incompatibility as mentioned in art. 7 of this Call;
- that they do not benefit from any other financial aid (for their studies or for healthcare expenses) in the a.y. 2024/2025;
- that the ISEUP indicator has the following value € _____, as declared at the moment of the enrolment in the a.y. 2024/2025.

Attach:

- 1) copy of the ID card/passport and of the Italian Fiscal Code;
- 2) Copy of ISEUP 2024.

All documents must be sent exclusively in a black and white PDF/A file.

Date, _____

Signature _____