



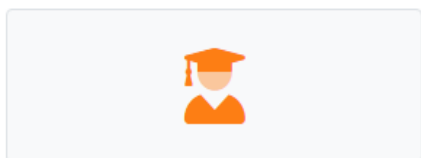
How to accept
your destination
for Erasmus+ Mobility

L'UNIVERSITÀ
DIGITALE
A PORTATA
DI MANO

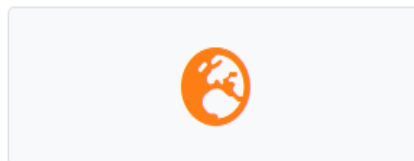
This guide illustrates all the steps necessary to proceed on the student portal, inside the International Mobility section, to **accept or reject a destination**.

Mask for accepting your destination

To access this section, click on **Career, Study Plan, Examinations > International Mobility**.

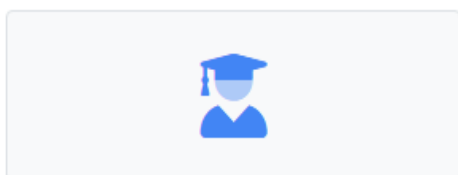


Carriera, Piano di Studi, Esami



Mobilità internazionale

Then select **Erasmus Study > Acceptance of destination**

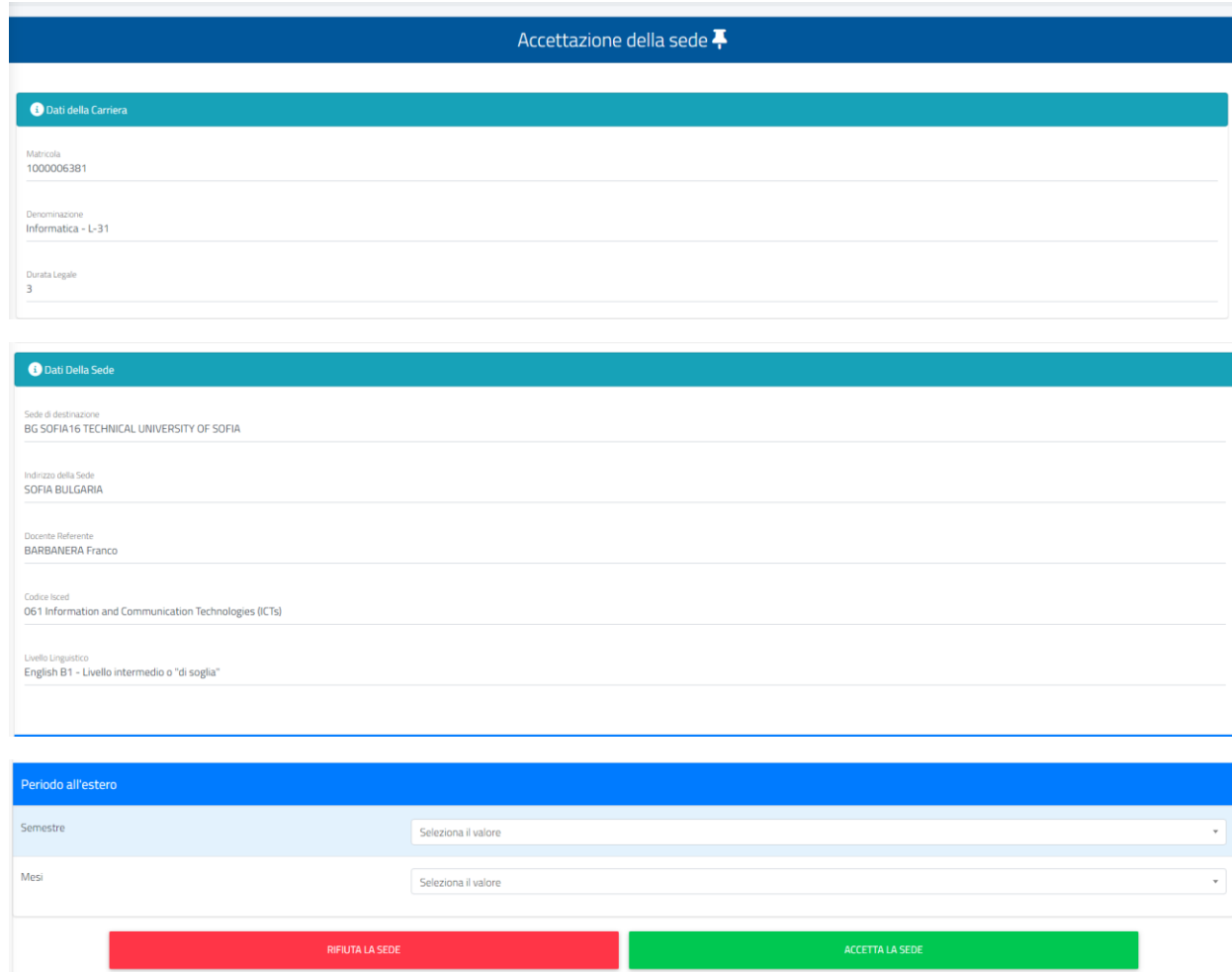


Erasmus studio



Accettazione della sede

After clicking on **Acceptance of the destination**, the following interface will appear. Within the form, you will see your Career Data and Destinations Data. These two sections are not editable.



The screenshot shows a web form titled "Accettazione della sede" with a pushpin icon. It is divided into three main sections:

- Dati della Carriera**:
 - Matricola: 1000006381
 - Denominazione: Informatica - L-31
 - Durata Legale: 3
- Dati Della Sede**:
 - Sede di destinazione: BG SOFIA16 TECHNICAL UNIVERSITY OF SOFIA
 - Indirizzo della Sede: SOFIA BULGARIA
 - Docente Referente: BARBANERA Franco
 - Codice Isced: 061 Information and Communication Technologies (ICTs)
 - Livello Linguistico: English B1 - Livello intermedio o "di soglia"
- Periodo all'estero**:
 - Semestre: Selezione il valore (dropdown menu)
 - Mesi: Selezione il valore (dropdown menu)

At the bottom, there are two buttons: a red button labeled "RIFIUTA LA SEDE" and a green button labeled "ACCETTA LA SEDE".

At the bottom of the page you will find the drop-down menus that enable you to select the semester and specify the number of months for the mobility period you are going to carry out.

Semester - select First or Second

Months - select a value among those proposed

By clicking the green button you will accept your destination; conversely by clicking the red button you will reject it.

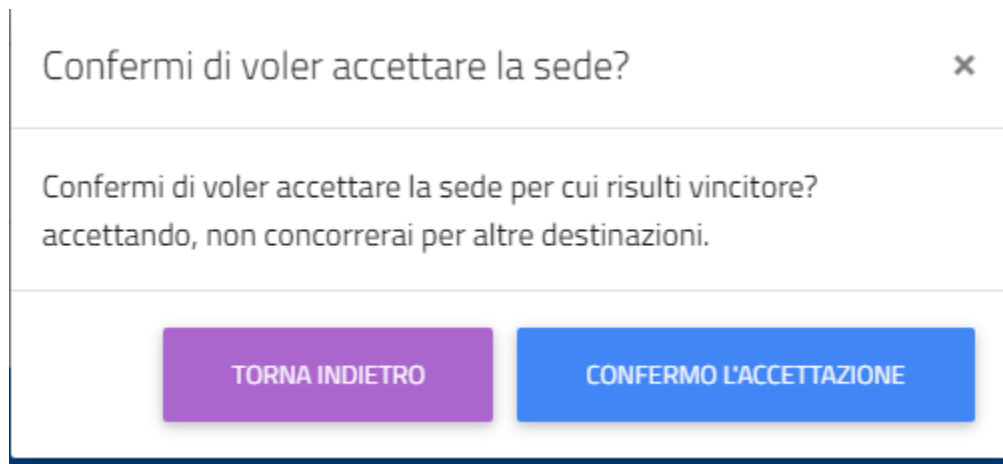
Accepting or rejecting a destination

ACCEPTING

To proceed with accepting the destination, enter the required data as outlined above, and then click on the green button. Upon the appearance of the notification, choose "CONFIRM ACCEPTANCE."



The screenshot shows a form titled "Periodo all'estero" with a blue header. It contains two dropdown menus: "Semestre" and "Mesi", both with the placeholder text "Seleziona il valore". Below the dropdowns are two buttons: a red button labeled "RIFIUTA LA SEDE" and a green button labeled "ACCETTA LA SEDE".

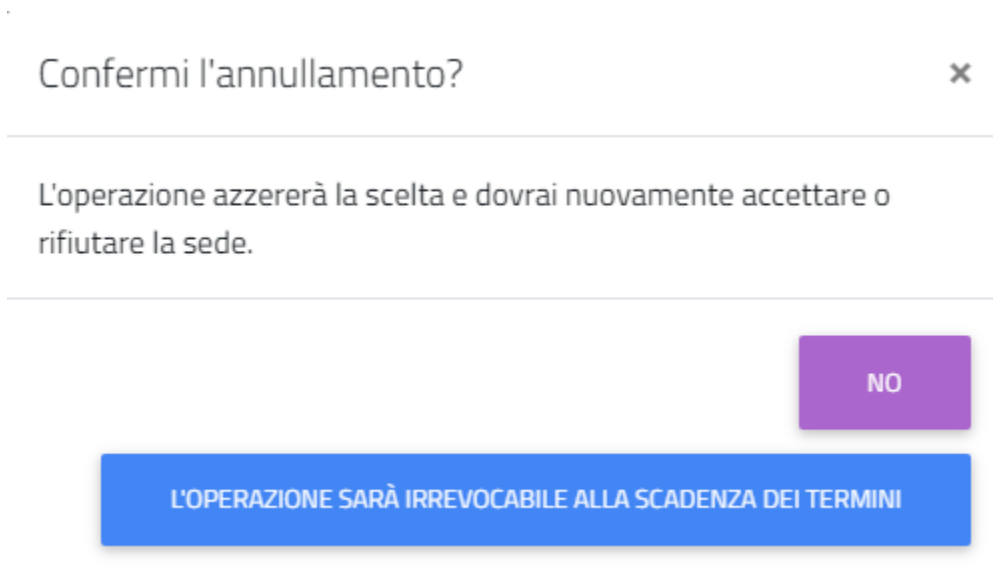


The screenshot shows a confirmation dialog box with a close button (X) in the top right corner. The text inside the dialog reads: "Confermi di voler accettare la sede?" followed by "Confermi di voler accettare la sede per cui risulti vincitore? accettando, non concorrerai per altre destinazioni." At the bottom, there are two buttons: a purple button labeled "TORNA INDIETRO" and a blue button labeled "CONFERMO L'ACCETTAZIONE".

Upon completion of the procedure, it will be possible to view the **Approval Receipt** and download it in PDF format.



Within the receipt, the red button will still allow you to reject the acceptance. If you choose this option, a warning will appear: "The operation will be irrevocable." After clicking the blue button, you will return to the main screen to restart the procedure.

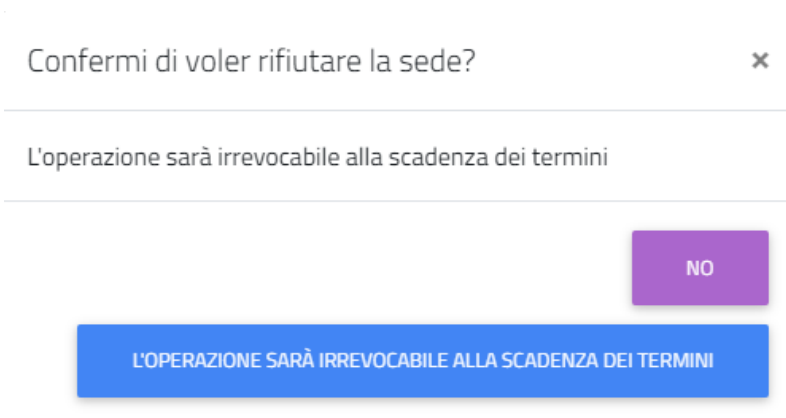


REJECTING THE DESTINATION

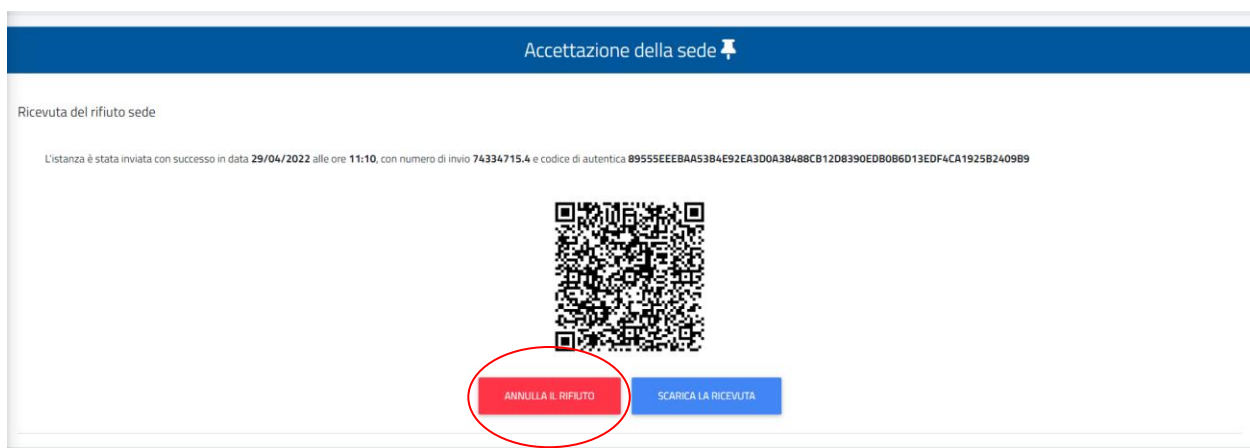
To reject the destination, scroll down the page and directly click on "REJECT THE DESTINATION."



After clicking the red button, a warning will appear: "The transaction will be irrevocable".



After rejecting the destination, you will be able to review the receipt. If you decide to change your mind, simply click on the red button "CANCEL REFUSE".



After clicking the red button, a warning will appear: **"The operation will be irrevocable"**.
Clicking on it will take you back to the main screen to re-start the procedure.

