

# GUIDE TO THE SUBMISSION OF THE CALL FOR APPLICATIONS AGRITECH NC

## PhD PROGRAMMES XXXVIII CYCLE

A.A. 2022/2023

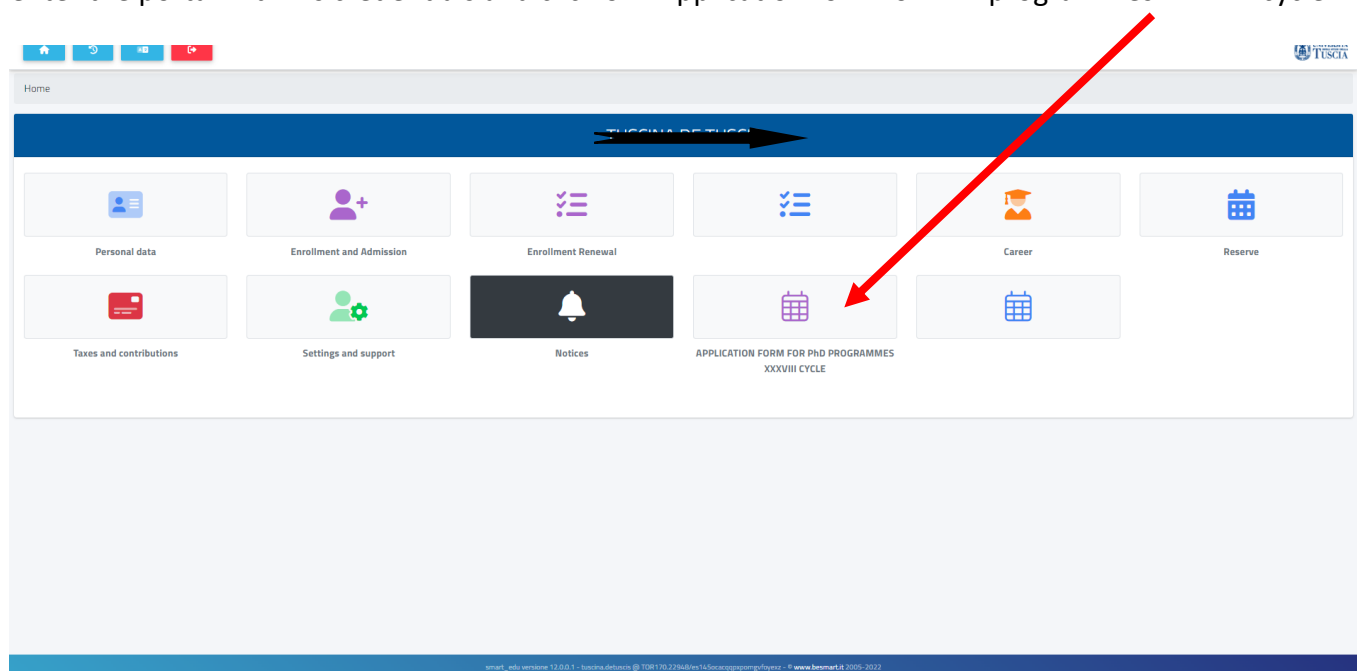
### Before applying:

- Read carefully the call and the sheet of the PhDs courses you are applying for.
- Check you have all the admission requirements.
- Prepare the PDF format of all the documents to attach.

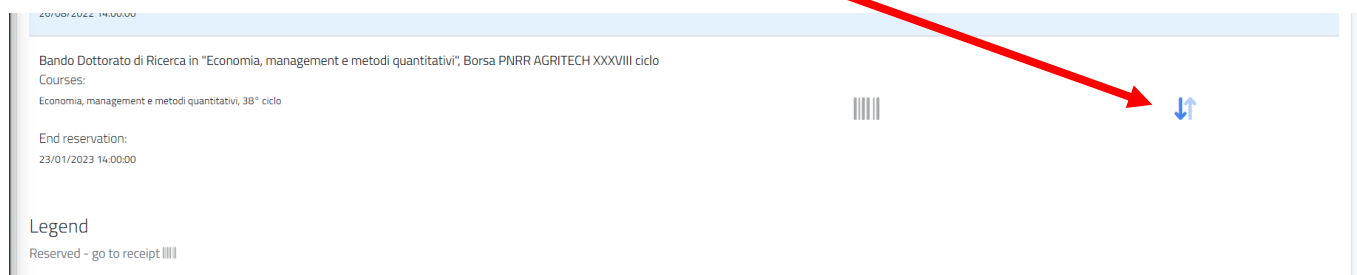
The application must be submitted following the online procedure accessible through (GOMP) student's portal at the link:

<https://studenti.unitus.it/WorkFlow2011/Logon/Logon.aspx?ReturnUrl=%2f>

If not already registered on Gomp, firstly it is necessary to create your account and register (see guidelines "registering on the student's portal") and obtain your credentials. Secondly the applicant will enter the portal with his credentials and click on "Application form for PhD programmes XXXVIII cycle"



Now select PhD course



The next step will be for uploading the documents, in pdf.

**Attachments required**

Attachments required to access the Call.

- Curriculum vitae (compulsory) (obbligatorio/mandatory)**  
Scegli file Nessun file selezionato
- Progetto di ricerca - Research project (compulsory) (obbligatorio/mandatory)**  
Scegli file Nessun file selezionato
- Documento di identità - A valid identity card (compulsory) (obbligatorio/mandatory)**  
Scegli file Nessun file selezionato
- Tesi di laurea (PDF - obbligatoria per i laureati) - Degree thesis (PDF - compulsory for graduates)**  
Scegli file Nessun file selezionato
- Abstract della tesi di laurea (obbligatorio per i laureati) - Degree thesis abstract (compulsory for graduates)**  
Scegli file Nessun file selezionato
- Modello di dichiarazione sostitutiva di certificazione (obbligatorio per i laureati e i laureandi) - Transcript of records (only for foreign applicants - compulsory)**  
Scegli file Nessun file selezionato
- Dichiarazione di conformità della tesi (obbligatorio per i laureati) - Degree thesis conformity declaration form (compulsory for graduates)**  
Scegli file Nessun file selezionato
- Partecipazione a progetti di ricerca - Participation in research projects**  
Scegli file Nessun file selezionato
- Altri titoli - Other qualifications**  
Scegli file Nessun file selezionato

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The applicant must necessarily attach all documents defined as "Mandatory" in the description, otherwise it will not be possible to continue.

As for the documents to be attached, the candidate is invited to carefully read the instructions for the chosen course.

Now select the administrative category of belonging, for some categories

**Categoria amministrativa**

Seleziona la categoria amministrativa di appartenenza, per alcune categorie se previsto sarà necessario inserire la certificazione di sostenimento della lingua italiana

Categoria amministrativa di appartenenza

<-- Seleziona la categoria amministrativa -->

Posto con borsa di studio. Tematica di ricerca: "Rassegna, analisi e definizione, con riferimento a due casi di studio, di best practices per il recupero del ritardo di sviluppo socioeconomico delle aree marginali" - Position with scholarship. Research topic: Review, analysis and definition, with reference to two case studies, of best practices for filling socio-economic development gaps in marginal areas

ALTRE AZIONI ▾

The next step "Select the achieved title It must be a necessary title to access the degree" click more actions selected "+add qualifications".

**Select the achieved title. It must be a necessary title to access the degree.**

Eligible Degree Classes: EE LM LS LV MS TU

**MORE ACTIONS ▾**

Academic Year	Details	Grade
NO UNIVERSITY TITLE		

**Request of compensatory measures**

Add the disability, dsa declaration with mandatory attachments and assistance requests

☐ Request of compensatory measures

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Then the applicant will have to select the degree held

The screenshot shows a web application interface. On the left, there are three sections titled 'Altre pubblicazioni - Academic publications - 4', 'Altre pubblicazioni - Academic publications - 5', and 'Altre pubblicazioni - Academic - 6'. Each section has a 'Sfoglia...' button and the text 'Nessun file selezionato.' Below these is a table with columns 'Academic Year' and 'Grade'. A modal window titled 'Main data of the academic qualification' is open in the center. It contains the following fields: 'Academic Year (xxxx/yyyy es. 2013/2014)\*' (dropdown), 'Date of attainment (gg/mm/aaaa es. 01/12/2019)\*' (text input with format 'gg / mm / aaaa'), a checkbox for 'Foreign University', a 'University\*' dropdown, 'Course of Study\*' (text input with label 'Denominazione del corso di studi'), 'Tipologia del titolo\*' (dropdown), 'Classe di laurea\*' (dropdown), and 'Grade' (dropdown). At the bottom of the modal are 'DELETE' and 'OK' buttons. A red arrow points from the 'Academic Year' column of the table in the background to the 'University\*' dropdown in the modal.

or to be achieved within 31 October 2022, in case of ungraduated students.

Then enter the qualification obtained. If the document is already in the system, the field will appear as already filled in and it will be sufficient to tick the box, otherwise it will be necessary to upload it. Select "Foreign University" (if you got your degree in Italy, select the university from the "University" drop-down list)

Enter the date and year of graduation, the name of the University and the place (Foreign country and City). Enter the course of study.

Click on Tipologia di studio (Type of study) and select "**Laura estera** (foreign degree)", then the graduation grade or mark and click ok.

Applicants with special needs and/or diagnosed SLD can tick the box "Request of compensatory measures". In case they intend to require additional time during the oral exam.

### **Declarations and requests**

Test options (Then click the item you are interested in within)

☐ I declare to have all the requirements specified in the call that are requested in order to benefit from the scholarship

### **Attendance at other courses**

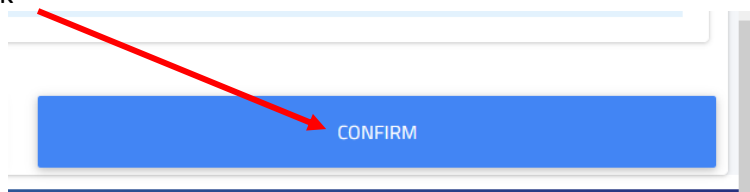
**Select:**

I have benefited from other scholarships as a doctorate

**Or**

I have not benefited from other scholarships as a doctorate

Now click



At the end of the procedure click on CONFIRM. The summary of the application will be displayed; you can CONFIRM again or go back to make any changes.

Go on with the payment for the participation fee by clicking on Home> Tax and contribution> payment

The candidate can download the PagoPA form to pay at the bank, post offices and authorized shops or directly by credit card.

**Payment must be made within the application deadline.**

Once the payment has been made, the application in the call competition will be completed.