Divisione I
Servizio Offerta Formativa e Servizi agli Studenti
Ufficio Mobilità e Cooperazione Internazionale

ERASMUS+ CALL
MOBILITY FOR STUDY
ACADEMIC YEAR 2024-2025

Convention No. 2023-1-IT02-KA131-HED-000125404

Erasmus+ Programme KA131 - Student Mobility for Study for the allocation of 130 mobility grants lasting 6 months

Deadline for online application submission:
11:59 PM on February 29, 2024
INTRODUCTION - THE ERASMUS 2021-2027 PROGRAMME
The Erasmus+ Mobility for study 2024/2025 is governed by the regulations concerning the new seven-year period of the Erasmus programme (2021/2027).

Art. 1 GENERAL INFORMATION

1.1. Aims
The Erasmus+ Mobility for Study Programme allows students to spend a continuous period of study at a European University which the University of Tuscia has an agreement with. The Erasmus+ Programme allows students to enjoy cultural experiences abroad, to get to know new higher education systems and to meet students from other countries, thus participating actively in the process of European integration.

The outgoing student receives a financial contribution, can attend courses and use the facilities available at the host institute without additional tuition fees (small contributions can be required and also local students can be charged for that). The educational activities successfully carried out abroad, provided that they are approved in the Learning Agreement, will be fully recognized. The recognition of the activities completed at the partner institutions is done with the adoption of the ECTS (European Credit Transfer System), applied to both grades and credits achieved. Please note that at the University of Tuscia 1 CFU (University Educational Credit) corresponds to 1 ECTS.

1.2. Partner Countries of the Erasmus+ Programme
It is possible to carry out a mobility period for study in a partner university located in the following partner countries participating in the Erasmus+ Programme:
- the Member States of the European Union: Austria, Belgium, Bulgaria, Cyprus, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden;
- the countries of the European Economic Area: Iceland, Liechtenstein, Norway;
- the candidate countries: Turkey, the former Yugoslav Republic of Macedonia.

1.3 Mobility to the home country
Students with citizenship of one of the countries participating in ERASMUS+ and enrolled at the University of Tuscia are eligible for mobility to a university in their country of origin provided they are not yet resident in that country; in any case, they will not be given priority in the selection process. They must also obtain clearance from the host university before being able to confirm acceptance of the exchange place.

1.4 Types of mobility
Mobility can be of two types: LONG TERM MOBILITY and SHORT TERM MOBILITY.

1. **LONG MOBILITY** is intended for students enrolled in a course of I, II or III level of study at the University of Tuscia. It will take place at the Partner Universities, on the basis of the agreement signed. Each long mobility must have a compulsory minimum duration of 2 months (60 days) and a maximum duration of 12 months (360 days) and must, in any case, take place between 1 June 2023 and 31 July 2024 and must be continuous. The duration of the period spent abroad is established in the agreements with the host university.

2. **SHORT MOBILITY** is reserved for PhD students. According to the provisions of the Erasmus 2021-2027 Programme, only students enrolled in a doctoral programme will be able to undertake a short mobility with
a mandatory minimum duration of 5 days up to a maximum of 30 days and must, in any case, take place between 1 June 2023 and 31 July 2024 and must be continuous. It should be noted that the short mobility must be authorised by the host university; Ph.D. students may choose to carry out, at their destinations, a long or short Erasmus mobility.

1.5 Financial contribution for long-term and short-term mobility
Erasmus+ outgoing students for study will receive a support grant that is intended to cover the costs of a stay abroad. The funding consists of:

- **The European Union individual support for long-term mobility.** The grant is calculated on a monthly base, and it is related to the actual stay abroad; it is divided by the destination countries (defined and grouped by the European Commission) according to the cost of living, as shown in the table:

<table>
<thead>
<tr>
<th>Country of destination</th>
<th>Individual support</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Group 1</strong></td>
<td></td>
</tr>
<tr>
<td>Countries with higher living costs</td>
<td>Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden. Third countries not associated to the Programme from Region 14: Fær Øer, Switzerland, United Kingdom.</td>
</tr>
<tr>
<td><strong>Group 2</strong></td>
<td></td>
</tr>
<tr>
<td>Countries with medium living costs</td>
<td>Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain. Third countries not associated to the Programme from Region 13: Andorra, Monaco, San Marino, Vatican City State.</td>
</tr>
<tr>
<td><strong>Group 3</strong></td>
<td></td>
</tr>
<tr>
<td>Countries with lower living costs</td>
<td>Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, North Macedonia, Turkey.</td>
</tr>
</tbody>
</table>

**Long-term mobility applicants with fewer opportunities**
Students with fewer opportunities are defined as belonging to one or more of the following conditions:
- with socio-economically disadvantaged conditions;
- with needs relating to physical, mental or health conditions.

Students and recent graduates with socio-economically disadvantaged conditions are identified by Ministerial Decree 204/2023 for the academic year 2023/2024, which links economic disadvantage to an Equivalent Economic Situation Indicator (ISEE) equal to or less than 26,306.25.

Applicants receive a top-up of € 250.00 per month, in addition to the individual contribution allocated for Erasmus+ mobility for study, as shown in the table:
For identifying students eligible for the additional individual grant, the Equivalent Economic Situation Indicator (ISEE) submitted upon enrollment/registration for the academic year 2023/2024 will be considered. The data must be available on the GOMP portal before accepting the terms of the Financial Contract. Otherwise, the additional grant cannot be awarded.

- **For candidates with needs related to physical, mental or health conditions**, special funding is available from the European Union based on actual costs incurred. For more information, please contact the Mobility and International Cooperation Office.

- **The European Union contribution for short-term mobility**. The short-term mobility individual support is calculated as shown in the following table:

<table>
<thead>
<tr>
<th>Countries of destination</th>
<th>Individual support</th>
<th>Top-up amount to the individual support (long term mobility)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRUPPO 1</td>
<td>€ 350</td>
<td>€250</td>
<td>€ 600</td>
</tr>
<tr>
<td>GRUPPO 2</td>
<td>€ 300</td>
<td>€250</td>
<td>€ 550</td>
</tr>
<tr>
<td>GRUPPO 3</td>
<td>€ 250</td>
<td>€250</td>
<td>€ 500</td>
</tr>
</tbody>
</table>

**Short-term physical mobility applicants with fewer opportunities** receive a top-up amount to the individual support of their Erasmus+ grant, as indicated in the table below:

<table>
<thead>
<tr>
<th>Countries of destination</th>
<th>Top-up amount for fewer opportunities (short-term mobility)</th>
</tr>
</thead>
<tbody>
<tr>
<td>GROUP 1</td>
<td>€ 100 for short-term mobility from 5 to 14 days of activity</td>
</tr>
<tr>
<td></td>
<td>€ 150 for short-term mobility from 15 to 30 days of activity</td>
</tr>
<tr>
<td>GROUP 2</td>
<td>€ 100 for short-term mobility from 5 to 14 days of activity</td>
</tr>
<tr>
<td></td>
<td>€ 150 for short-term mobility from 15 to 30 days of activity</td>
</tr>
<tr>
<td>GROUP 3</td>
<td>€ 100 for short-term mobility from 5 to 14 days of activity</td>
</tr>
<tr>
<td></td>
<td>€ 150 for short-term mobility from 15 to 30 days of activity</td>
</tr>
</tbody>
</table>

**The additional contribution of the University of Tuscia.** It’s an amount decided by the Board of Directors on 31.10.2023 based on the available budget. It will be disbursed to regularly enrolled students who:

- have disadvantaged economic conditions;
- are on Erasmus Mobility for Study for extended periods (at least 2 months);
- achieve at least 12 ECTS credits within the regular course duration during the mobility period.
The grant will vary on a sliding scale based on belonging to three income brackets (ISEE) as per the following table:

<table>
<thead>
<tr>
<th>(ISEE) - in €</th>
<th>Additional monthly contribution in euro for achieving of a least 12 CFU</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;= 26.306,25</td>
<td>350</td>
</tr>
<tr>
<td>&gt; 26.306,26 &lt; 40.000</td>
<td>250</td>
</tr>
<tr>
<td>&gt;= 40.000,01</td>
<td>0</td>
</tr>
</tbody>
</table>

**IMPORTANT:**

- All students, doctoral candidates, or specialization students exempt from submitting the ISEE for tuition payment purposes must still apply for the 2023 ISEE (ISEE for the right to university study) to benefit from the M.U.R. supplementary contribution.
- University additional contributions will not be disbursed to students enrolled beyond their first year off-course (the calculation will refer to the year of enrollment at the University of Tuscia, even in case of a course transfer).

Students in mobility who fail to acquire the recognition of at least 12 ECTS credits in their academic record by 31/07/2025 will be required to refund the specific M.U.R. contribution previously disbursed and cancel any additional supplements.

The recognition in the academic record must be completed exclusively following the digitized procedures via the personal page in the GOMP system. The aforementioned limitations do not apply to doctoral candidates and specialization students

**1.6 Fiscal treatment of the Erasmus+ grant**

Pursuant to Art. 1, paragraph 50, of Law no. 208 of 28.12.2015, the exemptions provided for in Article 1, paragraph 3, of Decree-Law no. 105 of 9 May 2003, converted, with amendments, by Law no. 170 of 11 July 2003, apply to scholarships for international mobility, unless further regulatory changes are made.

**1.7 Travel support**

Within Action 1 as outlined in the Erasmus+ 2021/2027 program, the use of green transportation means will be encouraged, specifically travel modes with low CO2 emissions, to make international mobility more inclusive and sustainable.

Therefore, a 'Green Travel Grant' will be awarded to those using sustainable transportation methods (such as train, car-sharing, bus) to reach their destination. The grant will be recognized upon the completion of the Erasmus mobility and will be paid upon submission of documented expenses proving the actual green travel.

Those opting for sustainable travel will receive:

- a one-time TOP UP grant of € 50.00;
- a per diem corresponding to the daily amount of the monthly grant. The per diem will be granted for each day of green travel (both outbound and return) necessary to reach the destination, for a maximum of 4 days.
1.8 Grant payment

The Erasmus+ grant (funded by the European Union and potentially supplemented by the University of Tuscia) will be disbursed in two installments, subject to the accreditation of funds by the National Agency Erasmus+ Indire and the allocation of sums in the University budget as co-financing.

The disbursement methods of the grant and the minimum clauses defined by the European Commission to obtain the contribution are outlined in the Financial Agreement for the Erasmus+ Mobility, which each student signs with the University of Tuscia. For departures in the 1st semester, the final deadline is August 31, while for departures in the 2nd semester, the final deadline is December 31.

The grant payment will be made exclusively through transfer to the Italian bank account or postal account (or prepaid card with IBAN) in the name of the beneficiary student. The Erasmus+ grant (funded by the European Union and any supplementary contribution from the University of Tuscia) will be disbursed in two installments:

- an advance, amounting to 80% of the granted contribution based on the period of stay, will be disbursed within 30 days from the signing of the aforementioned agreement. However, it’s necessary to send the document with the arrival date at the host institution as confirmation of the start of mobility.
- the remaining 20% of the contribution amount will be disbursed after the Mobility and International Cooperation Office has received the final stay certificate issued by the host university and the certificate of exams taken and ECTS credits acquired (Transcript of Records).

Additionally, the disbursement of the remaining grant is contingent upon the online completion of the Beneficiary Report, automatically sent by the Beneficiary Module, the European system for managing Mobility projects.

In the absence of the Beneficiary Report, the Participant will be required to refund the entire grant.

It is emphasized that the Transcript of Records must be submitted even in the case of a negative exam outcome.

Art. 2 REQUIREMENTS TO APPLY

2.1. Requirements for the selection

Students eligible to apply for the allocation of 130 Erasmus Mobility grants for a 6-month Study Mobility are those who, at the time of application, are enrolled in the undergraduate/master's/doctoral programs at the University of Tuscia for the academic year 2023/2024, regardless of their citizenship (see art. 1.3), and meet all the criteria related to credits and grade averages as detailed in Annex 1 of this call, 'Evaluation Criteria', available on the portal https://www.unitus.it/internazionale/studiare-all-estero/erasmus/.

Students must possess an equivalent knowledge level of at least B1 in the language(s) of the destination country or a language accepted by the host institution as the instructional language, as outlined in art. 2.3.

Students currently enrolled in a bachelor's program intending to graduate before the departure date for the Erasmus+ stay and applying to spend part of the first year of the master's program abroad must, at the time of departure, be enrolled in a master’s program at the University of Tuscia. Failure to comply results in forfeiture of the grant benefit and the right to travel abroad. These students must prepare the Learning Agreement (study plan for activities abroad) related to the educational activities concerning the master's program they will join.

Students enrolled in Ph.D. programs may participate with the permission of the coordinator/director of the course/school. Doctoral students who benefit from the doctoral grant will be able to use the surcharge
provided for the stay abroad, to which the Erasmus+ funding from the European Commission will be added. Pursuant to the current regulations on the prohibition of double funding and the provisions on compatibility with the National Recovery and Resilience Plan (PNRR), it is specified that doctoral fellowships financed with PNRR funds do not allow for the same type of actions to receive more than one funding of an EU nature at the same time.

Failure to meet any of these requirements will result in the candidate's exclusion from the selection process. Candidates are admitted to the selection process pending verification of the prescribed requirements. The University of Tuscia reserves the right to exclude candidates at any time, through justified measures, if they do not meet the admission requirements specified in this call.

Please note that during the mobility period, Erasmus students cannot obtain their final degree from the University of Tuscia.

**ATTENTION: IN CASE OF ADDITIONAL FUNDS, THE RANKING LIST WILL BE EXTENDED BEYOND POSITION NO. 130.**

**2.2. Incompatibility**

Students applying to the Erasmus+ Mobility call for Study:

- can receive an Erasmus grant for each cycle of studies (bachelor's, master's, and doctoral) and for a total period not exceeding 12 months for each cycle; in the case of single cycles, the maximum number of months is 24. Those who have already completed mobility under the Lifelong Learning Programme 2007-2013 (Erasmus Study, Placement, or Leonardo da Vinci), Erasmus+ 2014-2020 (Study, Traineeship, or International Credit Mobility), or Erasmus Mundus, or have already been selected for a Traineeship mobility or towards non-European countries (International Credit Mobility) and apply for this call for the same cycle of studies, are eligible for selection provided that the sum of months from the previous mobility and the one they are applying for does not exceed 12 months. For post-graduate internship months, they are counted within the cycle of studies in which the candidate was enrolled at the time of application.

- cannot receive other funding for stays abroad provided by European Union funds (including scholarships to attend Joint Master Degrees - formerly Erasmus Mundus Action 1) that overlap, even partially, with the Erasmus+ traineeship period (to be declared upon accepting the scholarship).

- any incoming international students benefiting from the Erasmus Mundus Action 2 scholarship enrolled in master's programs cannot simultaneously receive both the Erasmus Mundus Action 3 scholarship and the Erasmus grant. For EMA2 projects that allow it, students can suspend the respective scholarship if they become winners of the Erasmus grant, after prior and strictly informing and obtaining approval from the project coordinator.

**2.3 Language competences**

Language competences must be declared with Annex 2, available on the portal [https://www.unitus.it/internazionale/studiare-all-estero/erasmus/](https://www.unitus.it/internazionale/studiare-all-estero/erasmus/)

At the time of applying, it is preferable that applicants already have competence of the language(s) of the country of destination - or of the language accepted by the host organisation as a "vehicular language" - equal to the level required by each receiving Institution. This info can be verified in the list of destinations.

If the student has an international certificate of a foreign language competence, according to the Common European Framework, he/she can upload it on the portal as an attachment to his/her application.

Students who are unable to demonstrate their adequate knowledge of the foreign language according to one of the methods above must take an assessment test at the Language Services Unit in order to assess their
level of preparation. The timetable will be communicated by the International Mobility and Cooperation Office. Following the assessment test, students who have not reached the level required for the mobility will have to attend a compulsory preparation course before departure (the course will be offered for free by the University through the Language Services Unit).

Those students whose assessment proves they have the necessary level for mobility, the preparation course will be optional, although strongly recommended.

Students who in Annex 2 declare that they have no language competence for the country of destination will not undergo the assessment test but will have to follow the compulsory preparation course before departure.

2.4 OLS - Online Linguistic Support
Language learning is one of the objectives of the Erasmus+ Programme for the protection of linguistic diversity and the development of intercultural skills. The Erasmus+ Programme offers students the opportunity to improve their language skills, before and during their mobility, through online courses, free of charge, via the new EU Academy platform, see the following link: [https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language](https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language).

Students and recent graduates selected for an Erasmus mobility to a Programme Country or to a Third Country not associated to the Programme (Key Actions KA131 and KA171) who undertake a mobility of more than 14 days must take the initial language assessment test in the language of mobility before the start of the mobility, except in duly justified cases, e.g. language not available in the OLS. With the new OLS, students and recent graduates can choose one or more languages, with no restrictions on the number of courses to be taken, and they will be able to test their level of language competence during or after their mobility. At present there are five languages available: Italian, English, Spanish, German, French, from level A1 to B2. Gradually the service will include the 29 languages on all levels.

More information at the link: [https://www.erasmusplus.it/istruzione_superiore/mobilita/online-language-support/](https://www.erasmusplus.it/istruzione_superiore/mobilita/online-language-support/).

2.5 Choice of the receiving institution - consult the list of available offers
Students may choose their destination from a list of universities with which the University of Tuscia has signed bilateral Erasmus agreements, selecting the ISCED subject code available for their course of study.

ATTENTION: The following destination, Universidad de Valladolid (UVA), Spain, as it is associated with the University of Tuscia as part of a specific Double Diploma agreement, will be given priority to n. 1 student enrolled in the degree course in Forestry and Environmental Sciences LM-73, International Curriculum, who complies with the requirements set out in the aforementioned agreement.

The International Mobility and Cooperation Office will be responsible for ensuring that this destination is attributed correctly. It may therefore be necessary to intervene in the automatic assignment of destinations.

2.6 Choice of the receiving institution - check that there are no precluding requirements
Once the applicant has identified the possible destinations, the website of the partner universities should be checked to verify if there are no conditions that may preclude the mobility, such as: expired application deadlines, high language requirements, incompatibility of the educational offer.

Partner universities may not accept students even if they were eligible by the University of Tuscia.

2.7 Activities to be carried out in the foreign institution and Learning Agreement
The activities allowed during the mobility period, to be included in the study plan (Learning Agreement) to be prepared before departure, are:

- training activities (classes) and related tests (exams);
- preparation of the degree and/or doctoral thesis;
- internship (only if foreseen by the educational system).

Doctoral students, too, must define and agree upon their activities abroad with their doctoral coordinator.

For all the education components of the mobility, the student must refer to the Erasmus+ Departmental Coordinators (see Annex 3, available on the portal https://www.unitus.it/internazionale/studiare-all-estero/erasmus/).

2.8 Recognition
The study period abroad must be part of the student’s study programme to complete the degree at any study cycle at the University of Tuscia. It must have full recognition, meaning that the University of Tuscia has to recognise the period of study spent abroad as corresponding to a similar period of study at the home University, without taking additional exams or parts of them, even if the contents of the courses do not correspond.
In evaluating the learning outcomes, the value and weight of all the educational components of the receiving institution is taken into account.
The student may not, however, receive credits for courses with content corresponding to exams already taken at the home university.

At the end of the Erasmus period the host institute has to send the Mobility and International Cooperation Office of the University of Tuscia:
- A Transcript of Records with the activities carried out by the student in accordance with the Learning Agreement;
- a certificate with the dates of the mobility period.

The University of Tuscia rewards students who have taken part in the Erasmus Mobility programme by increasing by 1 point the mark when graduate.

2.9 Application form
Applicants must apply by using the Gomp student portal, at the following link https://unitus-studenti-test.gomp.it/
Once logged in, the student can apply through the following steps: Home > Carriera, Piano di Studi, Esami > Mobilità internazionale > Studio.

When completing the application, it will be necessary to indicate the number of months, if any, already spent abroad on Erasmus mobility. See art. 2.2.

Any Erasmus mobility periods carried out in virtual mode from the country of residence from the academic year 2020/2021 will NOT be counted towards the maximum number of months of Erasmus mobility per study cycle.

When drawing up their application, applicants may select all the available locations for the ISCED linked to their course of study and may place them in order of preference.
Applicants enrolled in a PhD programme - whose administrative headquarters is the Università degli Studi della Tuscia - may only apply for locations marked "PhD student".

The deadline is scheduled for 23:59 on 29 February 2024.

It’s worth noting that:
- each candidate can submit ONLY ONE application;
- students enrolled in Master’s programs, Specialization Schools, Single Courses cannot participate in the selection;
- no hardcopy documentation is required
Before the deadline, during the month of December, an information webinar will be organised by the Mobility and International Cooperation Office.

Art. 3 SELECTION PROCEDURES

3.1 Evaluation criteria and rankings
The available places will be allocated following a selection process which will take place on the basis of the Evaluation Criteria, Annex 1 of the Call for Proposals:
- in the event of a tie, priority will be given to the candidate who has not already benefited from Erasmus+ mobility with or without contributions
- Finally, priority will be given to the candidate of minor age (L. 16/06/98 n. 191, art. 2).

Each candidate student will be able to verify, by accessing their own portal, the seat for which they have been awarded. If the available seat is deemed to meet the student’s mobility needs, the student may, within 5 days, proceed to accept the seat assigned to him/her. Otherwise, he/she may refuse it and compete for the ranking of an alternative venue. Similarly, by re-entering his or her own portal, the student may check his or her situation in relation to the new destination indicated and proceed to accept it, within the deadline indicated.
Failure to accept indicates renouncement of the mobility and it will be possible for subsequent students in the ranking to take over the vacated seat. Renouncing the exchange place does not entail any penalisation from an educational point of view, nor with respect to participation in subsequent calls.

Art. 4 DEADLINES AND PROCEDURES FOR SELECTED STUDENTS

By 18 April 2024 students must complete their Learning Agreement with the support of the departmental Erasmus+ Coordinator.

Departures take place:
- for the I semester, between September/October 2024;
- for the second semester between January/February 2025.

After confirming acceptance of the destination, students selected for an Erasmus+ mobility grant will have to:
- contact the Departmental Erasmus+ Coordinators (see Annex 3) agreeing on the period to be spent abroad, selecting between 1st or 2nd semester or full year, depending on the duration of the grant as indicated in the bilateral agreement, checking the educational components to be carried out during the period abroad;
- visit the website of the host university to get detailed information on the educational components and download the necessary documentation.
- sign the Grant Agreement within the deadlines.

By accepting the destination, the GOMP system informs the partner universities about the mobility of the students.

For information and explanations please contact

Mobility and International Cooperation Office - Via S. Maria in Gradi, n. 4, 01100 Viterbo
Dott.ssa Felicetta Ripa - Tel. 0761 357917; e-mail: erasmus@unitus.it
Office hours: Monday - Tuesday - from 10:00 to 13:00.

Art. 5 INSURANCE COVERAGE

Health
Each beneficiary must personally arrange his/her health insurance coverage: if the candidate is in possession of the European Health Insurance Card (EHIC) he/she is automatically entitled to benefits from the National Health Service in all EU countries (for information visit the following websites: http://ec.europa.eu/social/main.jsp?catId=559&langId=it; www.sistemats.it).
However, the coverage of the European Health Insurance Card or private insurance may not be sufficient, especially in case of repatriation and specific medical interventions. In such cases, an additional private insurance may be useful.

**Liability and accident**

Insurance cover (third party liability and accidents) is offered by the University. The University has signed the following policies for activities carried out outside the University; they will be renewed when close to the expiration date:

- **AXA Company** - BUSINESS AND COLLECTIVITY INJURY POLICY no. 40773461
duration 30/11/2021 - 30/11/2024

- **UNIPOLSAI** - Miscellaneous risks third party liability Unitus - Policy no. 65.185314010
duration 30/11/2021 - 30/11/2024

In the event of an accident or other problems with a prognosis of more than 3 days occurring when abroad at the receiving institution, the student must immediately contact the International Mobility and Cooperation Office by sending an e-mail to erasmus@unitus.it

**Art. 6 TREATMENT OF PERSONAL DATA**

The personal data provided by candidates will be collected at the Università degli Studi della Tuscia. Pursuant to EU regulation 679/2016 "General Data Protection Regulation" the institution in charge of data processing is the Università degli Studi della Tuscia and the person in charge of data collection and processing is the Mobility and International Cooperation Office. Candidates’ data will be collected and processed for the sole purpose of managing the selection process. The provision of such data is compulsory for the purposes of assessing the participation requirements, under penalty of exclusion from the selection process.

**Art. 7 RESPONSIBLE OF THE PROCEDURE**

In accordance with Law no. 241 of 7 August 1990 and subsequent amendments and additions, the person responsible for the procedures falling within the exclusive competence of the Università degli Studi della Tuscia, is Dr Carlo Contardo, Head of the Mobility and International Cooperation Office, Via S. Maria in Gradi 4, 01100 Viterbo, e-mail address: carlocontardo@unitus.it

**Art. 8 FINAL PROVISIONS**

ALL THE ACTIVITIES AND THE RELATED FUNDING PROVIDED FOR BY THE PRESENT CALL ARE REGULATED BY THE CONVENTION N. 2023-1-IT02-KA131-HED-000125404 FOR ERASMUS MOBILITY A.Y. 2023/2024 STIPULATED BETWEEN THE NATIONAL AGENCY ERASMUS+ INDIRÉ AND THE UNIVERSITY OF TUSCIA.

Any subsequent official provisions of the Erasmus+ Indire National Agency which differ from the contents of this call for applications shall prevail over the provisions of this call for applications. The Erasmus+ Call for Mobility for study abroad a.y. 2024/2025 is destined to the mobility of students to European partner universities and has been realised with the support of the European Commission. However, the content of this call does not necessarily reflect the position of the European Commission or the Erasmus+ National Agency Indire, and does not make them responsible in any way.

**Art. 9 REFERRAL RULE**

For the matters not expressly provided for in this call, the provisions stated in the legislation cited in the preamble of the publication decree of the call, as well as the current laws on the subject, shall apply where applicable. In case of interpretative discrepancies between the English and Italian versions of this call, the text in the Italian language shall be considered final.

Viterbo,

The Rector
Prof. Stefano Ubertini