



Finanziato
dall'Unione europea
NextGenerationEU



UNIVERSITÀ
DEGLI STUDI DELLA
TUSCIA

Il Rettore

In relation to art. 4 of Law no. 210 of July 3, 1998;

In relation to art. 19 of Law no. 240 of December 30, 2010;

In relation to Ministerial Decree n. 226 of December 29, 2021;

In relation to Ministerial Decree no. 247 of February 23, 2022;

Considered that the ITINERIS project - *Italian Integrated Environmental Research Infrastructures System* has been admitted for funding in the framework of the National Recovery and Resilience Plan, Mission 4 Component 2 Investment 3.1 with the Directorial Decree no. 113 of June 21, 2022;

In relation to the General University Regulations in matter of PhD;

In relation to the Rectoral Decree no. 388/2022 of July 26, 2022;

With the condition that all possible modifications, amendments and integrations to the present call will only be communicated on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca>

DECREES AS FOLLOWS

Art. 1

Call for Applications

1. The University of Tuscia hereby announces a public competition for the assignment of no. 3 PhD scholarships funded by the Institute of Research on Terrestrial Ecosystems (IRET) of the National Research Council (CNR) in the framework of the ITINERIS project - Italian Integrated Environmental Research Infrastructures System, for the admission to PhD Programme in "Science, technology and biotechnology for sustainability" XXXVIII cycle, a.y. year 2022/2023.

2. The details of PhD programme, including the number of places and scholarships available, the criteria for the evaluation of qualifications, the dates of the admission exam sessions, the language, methods and criteria for selection are detailed on **Annex 1 - PhD programme information sheet**, which constitutes an integral part of this Call.

The Call for Applications is published on the Official University Register (*Albo Ufficiale di Ateneo*) and on the following websites: [Tuscia University](http://www.unitus.it), Italian Ministry of University and Research ([MUR](http://www.mur.it)) and [Euraxess](http://euraxess.eu).

3. Any amendments or updates will be published exclusively on the [Dottorati di Ricerca](http://www.dottorati.it) website.



Art. 2

Implementation of PhD Programmes

1. The doctoral path related to the positions funded by the present Call will officially begin on 1st January 2023. PhD programmes last three years. The final defence of the doctoral thesis must take place within the month of April of the solar year after the conclusion of the PhD programme. The PhD degree is conferred by the Rector, after the candidate has successfully completed the doctoral programme and passed the final examination.
2. Please note that the PhD positions under the resources of the ITINERIS project can be activated on condition that the funding is provided by the Ministry of University and Research.

Art. 3

Admission requirements

1. Applications are accepted from candidates, regardless of gender, age and nationality, who hold an Italian laurea specialistica, laurea magistrale or any equivalent academic second-level degree issued by Artistic and Musical High Education institutions (AFAM) or any equivalent academic degree obtained abroad.
Applications are also accepted from candidates who expect to receive their degree by the graduation session on December 2022. Candidates who do not hold their degree at the time of the application are admitted “with reserve” until they obtain it.
2. The Selection Board will ascertain the equivalence of each academic degree obtained abroad to the relevant Italian degree for the sole purpose of this call, or in the frame of inter-university cooperation and mobility agreements. Admission is conditional to reception of relevant degrees by the indicated deadline.
3. Students currently enrolled without a scholarship can participate to competitive exams for the same PhD Programme they are already attending, but, if admitted, they cannot enrol unless they formally resign their doctoral position with the relevant Doctorate Committee.
Applicants who already hold a PhD, will not be admitted to any programmes with similar research topics. Applicants who have already benefited from a PhD scholarship, regardless of where and when, are not eligible to be granted another scholarship.
4. Applicants will be excluded or application will be rejected if:
 - the requested documents and information are not provided within the deadline and according to the rules laid down in the Call;
 - the application fee not paid within set out terms;
 - the academic qualification awarded abroad is not recognized as equivalent to an Italian qualification.
 - the “*Diploma Supplement*” or the “*Dichiarazione di valore*” issued by the University or the Italian embassy/consulate in the country where the degree was issued, respectively; or a certification of eligibility issued by CIMEA, is not provided to the PhD Office within the prescribed term.



Art. 4

International qualifications

1. In order to be considered eligible to apply within this call for PhD admission, higher education degrees awarded by foreign universities must be assessed equivalent to an Italian second level degree (Article 3, paragraph 1). The Admission Board (Art. 7) will carry out a comparative assessment of qualifications in order to award, for the sole purpose of admission to this selection process, the recognition of eligibility of international qualifications.

2. Applicants who hold international qualifications must therefore upload within the online application procedure the following documents:

- a) second cycle degree diplomas - Master's Degree level - that allow admission to PhD level/3rd cycle studies in the home country, awarded by a recognized academic Institution, with final mark;
- b) academic qualification obtained abroad, of at least four years' duration, equivalent in terms of level of study (Master's Degree) to the Italian qualifications specified above;
- c) transcripts of records of Master's Degree with complete grading;
- d) any other document useful for the recognition of eligibility (such as the Diploma Supplement or the "Dichiarazione di valore" in loco issued by the University or the Italian embassy/consulate in the country where the degree was issued, respectively; or a certification of eligibility issued by CIMEA (<https://www.cimea.it/pagina-attestat-di-comparabilita-e-verifica-dei-titoli>)).

3. Failure to provide the documents listed in points a) or b) and c) will result in the exclusion from the selection procedure.

Applicants who apply under the condition of receiving their qualification from the University, shall submit the transcript of records with the list of exams passed (all the exams in their Master's Degree Program), grades and credits.

4. Recognition results of eligibility will not be communicated to applicants. Results will be published exclusively on the PhD Programmes website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca> web page.

Art. 5

Application and deadline

1. The deadline for applications is **December 20, 2022**, at 2 p.m. (CET).

2. Applications must be submitted only through the online platform available at <https://studenti.unitus.it/WorkFlow2011/Logon/Logon.aspx?ReturnUrl=%2f> webpage. Applicants must register on Portal Student (Portale dello Studente) platform first to get the credentials (username and password) to access the sign-up process.

Detailed instructions are available at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca> webpage.



Qualifications and documents required by the chosen PhD program and indicated in the Program Information Sheet (**Annex 1**) must be uploaded within the application. All documents must be uploaded in PDF format file.

At the end of the online application procedure candidates must pay a € 25,00 application fee either directly by credit card (preferable option for applicants residing abroad) or print the PagoPA bulletin and pay at banks, post offices and authorized stores. This payment is compulsory for each application submitted.

3. Applications received by email or by any other way than the online platform will not be taken into consideration.

Application submitted beyond deadline will be not taken into consideration and applicants will be excluded from the selection procedure.

Applicants with a disability can benefit from a 50% additional time.

Upon request, applicants with specific learning disorder can benefit from a 30% additional time.

These requests must be submitted following information available in the online application procedure.

4. Applicants are kindly invited to submit their application well in advance before the deadline.

Applicants are responsible for verifying the correct completion of the online procedure. After the submission is completed on the online procedure it is not possible to make changes or to add documentation.

Complaints pertaining to any system malfunctioning due to website traffic overload close to deadline will not be accepted.

Art. 6

Entrance examinations

1. The entrance examination, aimed at assessing applicant's attitude to scientific research, will be carried out according to the criteria outlined in PhD Program Information Sheet (**Annex 1**).

Candidates have to prove the knowledge of the English language.

2. The evaluation of candidates will be based on:

- an evaluation of academic qualifications that will precede the oral exam;
- an oral examination.

3. The schedule for the admission exams to each PhD Course of the XXXVII will be published on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca>, with the indication of the way, day, month, and time when they will take place and will be valid to all intents and purposes as the official convocation of the candidates.

Candidates admitted to the oral examination will bring with them an identity document considered valid by the current legislation in force.

The oral exams will take place in person, in compliance with safety and distancing rules.



4. Applicants living abroad can hold the interview by videoconference. The videoconference form is available on the University website.

Applicants must communicate to e-mail address dottorati@unitus.it their account which will be used by the Selection Board to video call the candidate.

Before the interview, candidates must show the ID they have attached to their application form for the purpose of identification. Non-indication or incorrect indication of video conference address, unavailability of the candidate on the day and hour established by the selection committee and non-exhibition of the identity document will represent causes of exclusion from the selection procedure. The Tuscia University declines all responsibility for any unpredicted technical problem impeding the oral exam in the form of video conference interview.

5. If the number of candidates will not permit a single-day exam session, it will be continued over in the following days; the schedule will be published on the University website.

6. Any change in the date, timetable or location of the exams will be published on the university website mentioned above; applicants will not receive any convocation notice from the University.

Art. 7 Selection Board

1. The Selection Board will be nominated in compliance with current regulations.

Selection Board is responsible for the whole selection and evaluation procedure, from the eligibility step to the interview and the drafting of ranking list.

Board composition will be published on the PhD Programs website at

<http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca> webpage after the Call for Application deadline.

2. The first action of the Admission Board is to decide, if not already specified, the criteria and the procedures for evaluating the applications.

Art. 8 Selection and ranking

1. Candidates will be admitted to PhD Programme according to the ranking order until the number of positions available is covered. The rankings will report the sum of the marks obtained in the admission exams.

In the event of a tie between two or more candidates, the younger candidate will have priority in the ranking, according to art. 3, paragraph 7 of Law 127/97 as amended by art. 2 of the Law 16.06.1998, n. 191.

2. The rankings are approved by Decree of the Rector. In case of PhD courses structured in different curriculum, the Rector approves a final merit-based ranking list for each different curriculum.



3. A candidate admitted contemporarily to two or more PhD programmes must choose only one to attend.

4. The merit-based ranking lists will be published on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca> web page.

This publication is the sole official communication.

Art. 9 Enrolment Procedure

1. Once admission procedures have ended and have been approved, the candidate ranking will be published on the Tuscia University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca> web page.

At the same time as the ranking is published, a notice will be sent to interested parties at the e-mail address indicated during the application process.

The ranking will include enrolment schedule and procedures.

Successful candidates who do not respect these procedures will lose the right to their place, which will be offered to the next-ranked candidate.

To complete the registration, it is necessary to follow the instructions at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-per-infrastrutture-di-ricerca> webpage.

2. Those who are waiting to graduate by the //, therefore, temporarily unable to enrol, must communicate by writing to dottorati@unitus.it no later than the deadline date published in the ranking list, their will to enrol in the doctorate as soon as the required qualification will have been obtained. A scan of the identity document must be attached to the above email, under penalty of exclusion. In the absence of the aforementioned communication, failure to enrol will be equivalent to waiving of the position.

4. Selected non-EU citizens resident abroad, once enrolled and paid the fee required, must submit a photocopy of the permit of residence or a copy of the request made to the Offerta Formativa Office.

Art. 10 Ph.D. Scholarships

1. The scholarship, pursuant to Ministerial Decree 247/2022, amounts to € 16.243,00 gross per year and it is paid on a monthly basis and includes National Insurance Contributions (INPS) which scholarship recipients are required to pay.

The gross annual taxable income limit to be eligible for the PhD scholarship is set at € 14.000,00, excluding the scholarship.



The duration of the scholarship payment is equal to the entire duration of the PhD course.

Payment of scholarships financed by external bodies is subject to the payment of the amount owed by the institution to Tuscia University.

3. The frequency of payment of the scholarship is monthly. The amount is increased by up to 50% for any authorised periods of research spent abroad for a maximum of 12 months; the amount is increased for a maximum of 18 months for doctoral students who start a joint thesis supervision agreement with Tuscia University and a foreign institution. Within the financial resources existing in the budget, each PhD student is ensured a budget for research activity in Italy and abroad not less than 10% of the scholarship amount.

4. The cases of total or partial incompatibility for the use of the scholarship are established by current legislation. In particular, scholarship cannot be combined with research grants or other scholarships awarded for any reason, except with those granted by national or foreign institutions useful for integrating, with stays abroad, the activity of training or research of fellows and with funding from the "MUR Youth Fund". In case of incompatibility, students will have to reimburse the amount of money unduly received. Reimbursements refer to an academic year or fraction thereof. Students cannot be awarded the doctoral scholarship twice.

5. For the doctoral student awarded with an ITINERIS scholarship it is not possible to renounce the scholarship and continue the PhD Programme.

Art. 11 Incompatibility

1. For what concerns any incompatibilities, candidates are invited to refer to the laws in force.
2. Simultaneous enrolment in more than one study course leading to the achievement of an academic qualification is allowed as provided for by law no. 33 of 12 April 2022.

Art. 12 Tuition fees

1. At the enrollment, all doctoral students are required to pay €156,00, as specified below:
 - Regional tax for the right to study: € 140.00
 - stamp duty €16.00
2. Students with recognized disabilities equal to or greater than 66% and students awarded or eligible for a scholarship for the a.y. 2022/23 granted by the Lazio Region for the Right to Education are exempted from paying the regional tax.



Art. 13 Duties of Ph.D. students

1. Admission to the PhD programme entails an exclusive full-time commitment according to the Regulation of PhD courses at the Tuscia University.
2. PhD students are required to carry out their curricular activities in accordance with the procedures and times established by the Board of Professors of the PhD program.

Art. 14 Final examination

1. At the end of the doctoral training, PhD students shall take a final examination in which they need to demonstrate to have achieved results of scientific relevance by submitting a written thesis.
2. In order to be admitted to the final examination, candidates shall submit their doctoral thesis by the set deadline. Terms and conditions for admission to the final examination and for thesis submission are announced every year.

Art. 15 Intellectual Property Rights

1. The intellectual and industrial property rights of any results achieved by PhD students – including, but not limited to, software, industrial inventions that may or may not be patentable, know-how, models, data and data collections – are governed in accordance with current regulations/statutory laws, the University regulations and, where applicable, in compliance with specific agreements signed with universities, enterprises/businesses or other parties involved.
2. In all cases, PhD candidates undertake to promptly notify the Coordinator regarding the achievement of any results and must agree not to disclose them or use them without the prior authorisation of the University. If collaborating with research groups, PhD students must sign a specific agreement for the recognition of intellectual property rights, maintaining the utmost confidentiality concerning all reserved information, data, and documents they may come into the possession of while carrying out their activities at or on behalf of the University.
3. In all cases, PhD students are guaranteed the possibility of undertaking all the normal publication activities provided by the research and study programme, which shall be planned compatibly with the need to protect any possible results.



Art. 16 **Processing of Personal Data**

1. Pursuant to art. 13 of the General Data Protection Regulation (EU) 2016/679, the information supplied by candidates will be gathered by the PhD Office and used for the management of the admission competitions and of the possible candidates' academic career. Granting consent for the handling of personal data is therefore obligatory and failure to do so will result in candidates' exclusion from the competition.
2. The information provided by the candidates will be communicated to the Tuscia University administrative offices and to the departments directly concerned with the legal and financial positions of the successful candidates.
3. Candidates are entitled to the rights stated in art. 13 of the General Data Protection Regulation (EU) 2016/679, including access to their personal data, its modification, updating, integration, cancellation etc., and likewise reserve the right to oppose any use of the data other than the institutional purposes stated above.
4. Personal information and documents provided by applicants will be treated by the University respecting the discipline described at <http://www.unitus.it/it/unitus/footer/articolo/privacy1>.

Art. 17 **Administrative Coordinator**

1. The Coordinator of Administrative Procedures, under Law no. 241 of 7 August 1990 and subsequent modifications and additions, is Mr Paolo Alfredo Capuani, Head of the Offerta Formativa Office (dottorati@unitus.it).

Art. 18 **Final regulations**

1. For all matters that are not expressly disciplined by this call, please refer to the specific rules governing this area and to the University PhD Regulation <http://www.unitus.it/it/unitus/post-lauream1/articolo/normativa-dottorati>
2. This is a translation of the Call for Application for PhD Courses. Its purpose is to provide foreign students with necessary information. Only the Italian version of this call for applications will be binding in case of controversies.

The Rector
Prof. Stefano Ubertini