



Mobility and International Cooperation Office

**Call for financial benefits  
in favour of 40 international students  
enrolled in the first year of a Second Cycle Degree Program  
at the University of Tuscia  
a.y. 2021/2022**

**DEADLINE: May 31<sup>st</sup> 2021 at 12 pm (CET)**

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## Art. 1 – Subject, benefits and duration

The general objective of this call is to provide support worth up to € 4.860,00/year to 40 most deserving international students enrolled in the first year of one of the Second cycle degree programmes taught in English or Italian at the University of Tuscia in the a.y. 2021/2022. For the full list of the programmes available at University of Tuscia see Art. 3.

- **10 positions** are available for students coming from all over the world; Chile, Romania, and Cameroon excluded;
- **12 positions** are reserved to students residing in Chile, Romania, and Cameroon;
- **4 positions** are reserved to students from all over the world, enrolling in the Master's Degree Course in Circular Economy (LM76);
- **4 positions** are reserved to students from all over the world enrolling in the Master's Degree Course in Security and Human Rights (LM90);
- **10 positions** are reserved to students from all over the world enrolling in the Master's Degree Course in Forestry and Environmental Sciences (LM73).

Beneficiaries of the call will benefit of:

- full tuition fee reduction (up to € 1.000, in any case the student must pay only the revenue stamp);
- one year of free accommodation at the student residence or, in case of unavailability of places, a reimbursement for private accommodation costs (up to a maximum of 180 €/month up to a maximum of 12 months);
- one free meal per day - from Monday to Saturday - during the academic year, at the student Canteen or affiliated restaurant in Viterbo. Students in programs though in other locations will receive a reimbursement of € 100,00 per month as a contribution for meals;
- reimbursement of Visa and travel costs from their Countries to Italy, up to a maximum of 500,00€ (upon presentation of the required documentation).

Benefits will be ensured for the second semester only if the student will obtain at least 12 university credits (CFU) in the first semester.

Applicants are recommended to apply also for the scholarship provided by Lazio Regional Board for the Right to Education (LazioDisco). This scholarship, apart from free accommodation and meals, also provides an additional study grant of approximately € 3.757,00 per year which can guarantee a wider financial support. The call to apply is usually published in May on the LazioDisco website ([www.laziodisco.it](http://www.laziodisco.it)) and the deadline for application is usually set at the end of July. Students are invited to check the website for the rules set in the specific call for applications for A.Y. 2021/22. The staff of the Mobility and International Cooperation Office of University of Tuscia will support students to apply.

## Art. 2 – Incompatibility

The scholarship of this call cannot be combined with any other scholarship including:

- Erasmus+ scholarships;
- Study grants issued by the Ministry of Foreign Affairs and International Cooperation (MAECI);
- CRUI (*Conferenza dei Rettori Italiani*) grants for beneficiaries of international protection;

- study grants issued by foreign governmental bodies or institutions aimed at assisting the enrolment of international students at Italian Universities;
- LazioDisco scholarship.

### **Art. 3 – Admission requirements**

This call is open exclusively to applicants who:

1. are residing abroad at the time of the application and specifically in Cameroon, Chile and Romania for the 12 reserved positions;
2. hold a Bachelor's degree or post-secondary qualification gained from a foreign University or a recognized Higher Institution not earlier than 2016;
3. have a Grade Point Average of 24/30, according to the Italian tertiary education grading systems approved by the Ministry of Education (**Annex 1**);
4. meet the specific admission requirements of the second cycle degree program of interest and have already passed the admission interview (details are provided below);
5. have appropriate language skills.

Applicants are requested to check the entry requirements for their chosen Second Cycle Degree Programmes at the following links:

#### **1) Master's Degree programmes offered in English (an English language certificate at a B2 level is required to enroll in degree courses taught in English)**

[LM76 Circular economy](#)

[LM73 Forestry and Environmental Sciences](#)

[LM90 Security and Human Rights](#)

#### **2) Master's Degree programmes offered in Italian (a CILS Italian language certificate at a B2 level is required, applicants who don't hold a language certificate must sit the online exam scheduled in July 5th or September 9th 2021)**

##### **Social Sciences**

[LM76 Circular economy](#)

[LM91 Digital Information](#)

[LM77 Economics and Communication for Management and Innovation](#)

[LM77 Management, Finance and Controlling](#)

[LM77 Marketing and Quality](#)

[LM62 Political Science, International Security Studies and Public Communication](#)

[LM62 Political Science, International Security Studies and Public Communication. Curriculum: Investigation for National and International Security](#)

## **Science & Technology**

[LM69 Agricultural and Environmental Sciences – MS](#)

[LM7 Biotechnologies for Agro-food Safety and Quality](#)

[LM6 Cellular and Molecular Biology](#)

[LM73 Conservation and Restoration of the Environment and Forest](#)

[LM70 Food Science and Technology](#)

[LM73 Forestry and Environmental Sciences](#)

[LM8 Industrial Biotechnology for health and well-being](#)

[LM3 Landscape Architecture](#)

[LM6 Marine Biology and Ecology](#)

[LM33 Mechanical Engineering](#)

## **Human Sciences**

[LM2 - LM89 Archaeology and Art History: Preservation and Enhancement](#)

[LM37 Languages and Cultures for International Communication](#)

[LM14 Modern Philology](#)

[LM90 Security and Human Rights](#)

### **Art. 4 – Selection criteria, documents for application and Evaluation Committee**

Applicants are selected on the basis of the merit requirements mentioned in Art. 3.

The evaluation will be carried out by a Selection Committee appointed by the Rector.

Applicants are required to submit the following documentation translated into English or Italian\*:

1. application form available at the following link:

[https://docs.google.com/forms/d/e/1FAIpQLScXP7VEBy7XjJe2wBnZ8Ooee72klv-mh0d6GL-mOgmkKXB-QA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScXP7VEBy7XjJe2wBnZ8Ooee72klv-mh0d6GL-mOgmkKXB-QA/viewform?usp=sf_link) ;

2. a copy of a currently valid Passport (required for non-EU citizens) or Identity Card;

3. an official academic qualification gained from a higher education institution which allows access in the issuing Country to further academic studies (BA or equivalent);

4. transcripts of records released by the competent University; the study programme can be also certified by the Diploma Supplement, where available;

5. a detailed Curriculum Vitae (CV) Model in **Annex II**;

6. a motivation letter (maximum one A4 page) in English or Italian, depending on the chosen program which must be declared at the beginning of the motivation letter;

7. admission result following the interview with the coordinator of the selected Master Programme (you can schedule your interview by clicking the following website: <http://unitusorienta.unitus.it/en/contatti-info/> ).

## NOT MANDATORY DOCUMENTS USEFUL FOR THE SELECTION PROCESS.

1. a B2 level Italian language certificate (only for students applying for degree courses taught in Italian);
2. a B2 level of English certificate (only for students applying for degree courses taught in English) or a high school diploma or bachelor degree certificate obtained in a school where the official teaching language was English);
3. final 4- or 5-year senior secondary school diploma awarded by Italian State or State recognised schools abroad;
4. Family Income certificate and Family composition certificate (**Annex III**): non-EU applicants can self-certificate the documentation relating to the economic and asset status. Once being awarded the scholarship, the students will have to hand in an official income and asset certificate, issued by the Italian competent authorities of the country where the income was earned. Foreign students coming from one of the disadvantaged countries as identified by the Ministerial Decree of 11 June 2019 no. 464 and indicated in annex III, can declare their income by means of a document issued by the Italian Delegation in the country of origin. The document shall state that the student does not belong to a family with high income and/or belonging to a high social level.

All documents in any language other than Italian or English, must be supported by an English or Italian translation on plain paper. At the application stage, the translation may be directly provided by the applicant together with the original document.

Application must be submitted by filling the online form and students have to upload the above listed documents; the application can be submitted from April 1<sup>st</sup>, 2021 at 12:00 pm (CET) to May 31<sup>st</sup>, 2021 at 12:00 pm (CET), exclusively through the Google form available here [https://docs.google.com/forms/d/e/1FAIpQLScXP7VEBy7XjJe2wBnZ8Ooe72klv-mh0d6GL-mOgmkKXB-QA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScXP7VEBy7XjJe2wBnZ8Ooe72klv-mh0d6GL-mOgmkKXB-QA/viewform?usp=sf_link) .

In case of technical problems please contact us at the following address: [international@unitus.it](mailto:international@unitus.it) .

Applications that are not properly filled in or not completed with all required documentation will not be accepted.

### Art. 5 – Selection process

Applicants will be selected on the basis of merits requirements and the evaluation process is divided into two stages:

- Stage 1: preliminary evaluation of the documentation provided by the applicants and the data uploaded on the University website <https://www.universitaly.it/index.php/students/stranieri> (by June 10<sup>th</sup>);
- Stage 2: interview of the applicants (by June 23<sup>th</sup>).

#### Stage 1 - Evaluation of the documentation

The Selection Committee will evaluate the documentation according to the following criteria:

- Academic background and GPA - *Cumulative Grade Point Average* - (score: 0-15):
  - GPA equal to 24-25/30 in the Italian Grading system: 5 points;
  - GPA equal to 26-27 /30 in the Italian Grading system: 8 points;
  - GPA equal to 28/30 in the Italian Grading system: 10 points;
  - GPA equal to 29/30 in the Italian Grading system: 12 points;

- GPA equal to 30/30 in the Italian Grading system: 15 points;
- Evaluation of CV: professional experience, certified language competences and personal skills (score: 0-15);
- Personal Motivation and Coherence between previous studies and selected Second Cycle Degree programme (score: 0-5);
- family income certificate, (score: 0-5).

Applicants receiving a score less than 25 will not be admitted to Stage 2 of the selection process.

Applicants admitted to Stage 2 will be notified by e-mail by June 11<sup>th</sup> 2021.

## Stage 2 - Interview

Applicants admitted to Stage 2 will be interviewed by the Selection Committee.

The interviews will be carried out in English or Italian, from 23/06/2021 onwards, via our video conferencing platforms (Zoom or Google Meet). Candidates will be emailed the link to the platform with date and time of their interviews.

Interviews will be graded on a scale of 40 points.

Applicants are requested to show at the interview the passport/identity card used to apply.

Applicants with special needs requiring assistance during the interview must specify the type of disability they have and the type of support they need in the application form. In this case, an official disability certificate is required.

## Establishment and approval of the ranking list

The final rankings of the applicants are drawn up by the Selection Committee, by adding up the results of the two phases. The rankings are organized in descending order of points.

Applicants scoring less than 50/80 points will not be included in the final ranking.

Those applicants who have not handed in the B2 level Italian language certificate (for student selecting programmes in Italian) must pass the Italian language assessment test provided by our University to get the support. Hence, they will be evaluated and entered in the list of selected students but the final approval is conditional to the result of the test. See the website for the dates of the tests.

Scholarships are awarded on a gender balance ratio of 50%. Two separate rankings for male and female applicants will be drawn up. When the eligible candidates in one of the lists are finished, the scholarship will be assigned to the candidates ranked in the other list.

The Committee will draw up separate rankings for the 12 positions reserved to students residing in Chile, Cameroon or Romania, and the gender balance ratio will be observed.

In the event of a tie, preference will be given to the youngest candidate.

The list of eligible applicants, including those not selected for the 40 available benefits and those pending because not holding the Italian language certificate, will be published on <http://www.unitus.it/it/unitus/international2/articolo/get-to-know-unitus> not later than June 30<sup>th</sup> 2021.

## **Art. 6 - Acceptance, ranking scroll, and assignment of available seats**

The winning applicants must reply to the University notice by accepting the scholarship within 10 days from receipt. Failure to provide a reply within the deadline, will result in the loss of the right to the scholarship.

By accepting the scholarship, the student fully and unreservedly accepts the services and financial benefits under the conditions set out in the present call. By accepting the scholarship, the student also confirms under his/her own responsibility that he/she does not fall under any of the conditions of incompatibility established in Art. 2 of the present call. He/She must also inform the University of any changes in the declared data that may occur during the year.

**Selected applicants are not automatically enrolled in their chosen Second Cycle Degree Programme.**

Selected applicants are required to comply with applicable provisions and deadlines, including the enrolment regulations established by the Memorandum issued by the Italian Ministry of University and Research concerning foreign students' access to university degree programmes.

EXTRA UE beneficiaries will receive the scholarship upon completion of the pre-enrollment procedures on the University web portal <https://www.universitaly.it/index.php/registration>, and after the study VISA has been issued by the Italian Embassy in their home country (<https://www.universitaly.it/index.php/students/stranieri>).

EU students will receive the scholarship upon completion of the enrolment procedures through the UNITUS student portal.

Beneficiaries will receive detailed information from the Mobility and International Cooperation Office of the University of Tuscia on the procedures to follow in order to complete their enrolment.

In case of vacant seats, the University of Tuscia reserves the right to re-open the call to assign the remaining seats.

## **Art. 7 – Renewal requirements**

Upon availability of funds the scholarship could be renewed for the second academic year if the students obtained at least 24 university credits (CFU) by the end of July 2022.

## **Art. 8 – Withdrawal**

Beneficiaries can withdraw by sending an e-mail to [international@unitus.it](mailto:international@unitus.it) by July 10th 2021. Applicants failing to respect this deadline will not be admitted to participate in the following calls.

In case of withdrawals, the scholarship will be allocated to the next eligible candidate in the ranking.

## **Art. 9 – Information notice concerning data processing**

In compliance with European data protection policy, the personal data collected are processed as described in the following page available (in Italian) at: <http://www.unitus.it/it/unitus/footer/articolo/privacy1>

The applicant gives consent to publish his/her passport/identity card number of his/her in the final list of beneficiaries.

The Administration reserves the right to verify the truth of the information provided. Without prejudice to the penal sanctions of article 76 of Italian Presidential Decree no. 445/2000, in the event of fraudulent information being discovered as a result of such verification the applicant will forfeit the right to the scholarship.

### **Art. 10 – Conditional issuing of the call for applications**

This call might be suspended or withdrawn in accordance with the developments of the legal and epidemiological framework of the health emergency known as “Coronavirus” or “SARS-CoV-19”.

### **Art. 11 – Publication of the Call**

The present call and the application form will be published on the website:  
<http://www.unitus.it/it/unitus/international2/articolo/get-to-know-unitus>

### **Art. 12 – Procedure Manager**

In compliance with the provisions of Law no. 241/1990, art.5, the person in charge of the procedure at the present call is Dr. Carlo Contardo, Head of Mobility and International Cooperation Office, University of Tuscia.

Viterbo, 01.04.2021

The Rector  
Prof. Stefano Ubertini

