



**Call for applications for 5 Scholarships
reserved for International Students
sent by Hanoi University HANU (Vietnam)
enrolling in a Master's Degree Programme
at the University of Tuscia
in the a.y. 2023/2024**

DEADLINE for application: 1st April 2023

INDEX

Subject of the call and beneficiaries	pag.3
Declaration of value	pag.3
Language requirement	pag.3
Admission requirements	pag.3
Scholarships	pag.4
Access to the Regional Scholarship for the right to Education (LAZIODISCO)	pag.5
Incompatibility	pag.5
Selection criteria and application documents and Evaluation Committee	pag.5
Application documents	pag.5
Deadlines and modalities	pag.6
Selection process	pag.6
Acceptance	pag.7
Pre-registration on University	pag.7
Enrolment	pag.8
Ranking scroll and assignment of available seats	pag.8
Renewal requirements	pag.8
Withdrawal	pag.8
Information notice concerning data processing	pag.9
Conditional issuing of the call for applications	pag.9
Publication of the Call	pag.9
Procedure Manager	pag.9

Subject of the call and beneficiaries

Within the framework of the General Cooperation Agreement signed on 30/10/2022 with the Hanoi University HANU (Vietnam) , the University of Tuscia announces a public selection for international student's admission to 2nd Cycle International Degree Courses (2 Years Master's Degrees) taught in English for the Academic Year 2023/2024. The University of Tuscia will draft a unique ranking and assign 5 scholarships to the most deserving students sent by Hanoi University HANU (Vietnam) enrolling for the first time in an Italian University.

Enrolling in years following the first year, changing from one degree program to another or transferring from one university to another, is not considered 'first registering' in one of the degree programs at the University of Tuscia in the a.y. 2023/2024.

International students are all students whose qualifications for admission to the chosen Second cycle degree program were obtained at an institution not belonging to the Italian education system, regardless of their citizenship.

Full list of programs at University of Tuscia: <https://unitusorienta.unitus.it/en/cosa-si-studia/>

Declaration of value

Upon their arrival to Italy, applicants will have to hand in originals of Degree certificates and Transcripts of Records in Italian or in English, authenticated by the Italian Diplomatic Mission in charge of their territory or endorsed with Apostille, to the Student Secretary, Via S. Maria in Gradi n. 4, Viterbo, **within the first exam session of a.y. 2023/2024**. When required by the General Student Secretariat, with the same deadline, students may have to present the Declaration of Value, issued by the Italian diplomatic mission in charge of their territory or, as an alternative, the certification issued by ENIC-NARIC centers (www.enic-naric.net) in Italian or in English, such as the Statement of Comparability of foreign qualifications issued by CIMEA within 02/28/2024. Failure to submit the above-mentioned documents by the deadline will result in career operations and the possibility of taking exams being stopped. Career operations will be available again after submitting the above-mentioned documents.

Language requirements

Students enrolling in Master's degree courses taught in English have to present a minimum B2 level certificate of English or evidence that their bachelor's degree was fully taught in English.

Admission requirements

The Call is open exclusively to applicants who:

1. hold a Bachelor's degree or post-secondary qualification issued by a foreign University or a recognized Higher Institution not later than the year 2019. Students who will get their qualification within the a.y. 2022/23 can provisionally participate in the competition. Failure to obtain their qualifications by July 31th 2023 will result in the applicants losing their right to enroll;
2. are not current students at the University of Tuscia for First, Single or Second Cycle degree programmes or at any other Italian University;
3. have obtained in the Bachelor's degree a Grade Point Average corresponding at least at 7/10 of the Vietnamese grading system.

4. were born not earlier than 1 January 1999

Before the end of the call Applicants are requested to check the entry requirements and book the admission interview (stage 2 at pag.6) for their chosen Second Cycle Degree Programs as indicated in the Annex A.

Scholarships

Beneficiaries of the scholarship will benefit of:

- full tuition fee reduction (€ 1.000 value); in any case, the student must pay € 156,00 in revenue stamp and regional taxes;

- A scholarship of € 5.150,00 per academic year, gross of all charges for the beneficiary's account; the scholarship will be for the course duration (max 2 years). Each year this is divided into two payments (at the beginning of the academic year and the other half will be paid after the completion of 24 CFUs). Students will be responsible for accommodation and meals at their own cost. To maintain the scholarship, the students must gain at least 30 CFU for each academic year.

The selected students must cover their stay permit fee, health insurance, travel expenses and other administrative fees during their study program. The selected students must register for the National Health Service SSN for the whole duration of their stay in Italy.

The benefits cannot be awarded to students registering for multiple or joint programs for which tuition fees must be paid to the sending institution.

For a.y. 2023/2024 UNITUS scholarships are reserved as follows:

	Language of the course
Master's Degree courses:	
<i>Security and Human Rights</i>	English
<i>Circular Economy (In Civitavecchia)</i>	English
<i>Forestry and Environmental Sciences</i>	English
<i>Mechanical Engineering</i>	English
Marine biodiversity and biotechnology <i>(In Civitavecchia)</i>	English
Plant biotechnology for food and global health	English
Total scholarships	5

Access to the Regional Scholarship for the right to Education (LAZIODISCO)

Students are recommended to apply also for the scholarships provided by Lazio Regional Board for the Right to Education (LazioDisco). The call to apply for LazioDisco scholarships is usually published in May on the LazioDisco website (www.laziodisco.it) and the deadline for the application is usually set in the last week of July (please check the LazioDisco website).

Student winners of the LazioDisco Scholarship will receive for A.Y. 2023/2024:

- Full tuition fee reduction
- accommodation at the student dormitory;
- a study grant worth of approximately € 3.800 per academic year, divided in two payments (January 2024 and September 2024 after verification of the achieved academic requirements).

The possibility of being awarded LazioDisco benefits depends on the rules set in the specific call for applications for A.Y. 2023/2024 including the merit requirements to be achieved to maintain the benefits during each academic year and not to incur in their revocation.

Incompatibility

The benefits object of this call cannot be combined with:

- Erasmus+ scholarships for incoming mobilities
- study grants issued by the Ministry of Foreign Affairs and International Cooperation (MAECI)
- CRUI (*Conferenza dei Rettori Italiani*) grants for beneficiaries of international protection
- study grants issued by foreign governmental bodies or institutions aimed at assisting the enrolment of international students at Italian Universities including LazioDisco.

Selection criteria and application documents and Evaluation Committee

Applicants are selected on the basis of the merit requirements mentioned above (Admission Requirements) and according to the criteria requested in Annex A of the different Master's degree programs.

The evaluation will be carried out by a Selection Committee composed of the Professors in charge of the Master Programs concerned and any other relevant teaching or staff member designated by the Rector of the University of Tuscia.

Application documents

Students applying for the scholarships must fulfill all the necessary enrollment procedures set up by the Università degli Studi della Tuscia .

Applicants are required to submit the following documentation translated into English or Italian (at this stage, it is not necessary to provide an official - sworn/certified - translation into Italian, nor the relevant legalization or "declaration of value" of the qualification). The legalized translation must be presented at the time of enrolment. Applicants are not required to submit any request for their family income certification.

Mandatory documents:

1. the application form is available at the following link: <https://forms.gle/awC6BHfjggowcGGb9>
2. a copy of a currently valid Passport or Identity Card;
3. previous study certificates (Bachelor's Degree); students that will graduate in the summer session 2023 can upload the Transcript of records of the previous semesters;
4. Diploma supplement or an official transcript of records with a full list of passed exams and relative marks, including the grading scale (min and max grade in the correspondent education system);
5. a detailed Curriculum Vitae (CV);
7. a motivation letter (maximum one A4 page).
8. Admission letter received by the Director of the selected degree course (see admission interviews calendar in Annex A), if available.

Not Mandatory documents

For master's degree programs taught in English: it is required a B2 level English language certificate (Ielts, CAE, Toefl, Pitman, ESD, Pearson) or evidence that they attended a bachelor's degree fully taught in English. The admission of students who don't have an official English language certificate is to be considered '*under condition*' and they must present a valid certificate by July 2023.

Deadlines and modalities

The application must be submitted by filling the online form where the students have to upload the required documents, applications can be submitted from 22nd February at 01:00 pm (Italian Official Time) to 1 st April 2023 at 01:00 pm (Italian Official Time), exclusively through the form available at the following link: <https://forms.gle/awC6BHfjggowcGGb9>.

In case of technical problems please contact to the following address: international@unitus.it

Applications that are not properly filled in or completed with all required documentation will not be accepted.

Selection process

Applicants are selected based on merits requirements and the evaluation process is the following :

- preliminary evaluation of the documentation provided by the applicants and evaluation of CV ;
- interviews for admission and evaluation of Personal Skills

Evaluation of the Academic documentation, CV, and other evaluation criteria

The Selection Committee will verify and evaluate the documentation according to the following criteria:

- Academic background and GPA - *Cumulative Grade Point Average* (score: 7-10).

Only Applicants with a minimum score of 7 and who have correctly uploaded all the required documents (except the admission letter by the Director of the course) are admitted to the selection

- Evaluation of CV (score: 1-10)
- Language certificates and/or other titles (score: 1-10)

Admission and evaluation Interview

- Evaluation of professional experience and personal skills (score: 1-10).

Applicants are requested to come to the interview with the passport/identity card used during the online application.

Applicants with disabilities who need assistance during the interview must specify on the application form the type of disability they have and the type of support they need. In this case, an official disability certificate is required.

Establishment and approval of the final ranking list

Applicants' rankings are drawn up by the Selection Committee by adding up the results of the evaluation documents and interviews. The rankings are organized in descending order of points. Only students with a **minimum Score of 20** will be included in the ranking.

In the event of a tie, preference will be given to the youngest candidate.

The list of eligible applicants will be notified by email and published on <http://www.unitus.it/it/unitus/international2/articolo/get-to-know-unitus> **not later than 28th April 2023**.

Acceptance

The winning applicants must reply to the University communication accepting the scholarship and pre-register on University web portal within 10 days from notification. Failure to provide a reply within the deadline will result in loss of benefits.

By accepting the benefits, the student fully and unreservedly accepts services and financial benefits under the conditions set out in the present Call. By accepting the scholarship, the student also confirms under his/her own responsibility that he/she does not fall under any of the conditions of incompatibility established in Art. 2 of the present call. He/She must also inform the University of any changes in the declared data that may occur during the year.

Pre-registration on University

EXTRA EU International students must complete the pre-registration on the University web portal <http://www.university.it> as soon as it will be open. The pre-registration application is provisionally accepted by the Italian diplomatic missions also if the student is attending the last year of a Bachelor's degree

course and will graduate within July 2022. For more information on the pre-registration procedure at the Italian diplomatic missions, please see <http://www.studiare-in-italia.it/studentistranieri/>

Enrolment

The enrolment process is finalized through the registration on the Unitus Student WEB Portal and under payment of the € 156.00 registration fee through the online Portal, which must be done within the enrolment deadline (5th of November 2023).

Enrolments carried out before obtaining the admission qualification is to be considered '*under condition*'. Failure to obtain the admission qualification within the aforesaid deadline will result in the applicant's enrolment withdrawal and losing any benefits acquired.

Selected applicants are not automatically enrolled in their chosen Second Cycle Degree Program.

Selected applicants are required to comply with applicable provisions and deadlines, including the enrolment regulations established by the Memorandum issued by the Italian Ministry of University and Research concerning foreign students' access to university degree programs.

EXTRA UE winners will receive the benefits only upon completion of the enrollment procedures and their arrival in Viterbo. Applicants will receive detailed information from the Mobility and International Cooperation Office of the University of Tuscia on the procedure to follow to complete their enrolment.

Ranking scroll and assignment of available seats

In case of vacant seats, the University of Tuscia reserves the right to assign the benefits to applicants who meet the admission requirements as indicated above (*Admission Requirements*) and have already been admitted in a master's degree program at the University of Tuscia by the Responsible Professor of the degree course.

Italian language course

Selected students with no previous knowledge of Italian language will be asked to complete at least a 600-hour intensive course in Italian language and culture at Hanoi University and pass the final examination level B1 held by Hanoi University.

The Italian language courses will be held and supervised by the Italian language and culture and International mobility Center of Hanoi University.

Renewal requirements

In order to renew the scholarship for the second academic year students are required to obtain 30 university credits (CFU) by the end of July 2024.

Withdrawal

Candidates selected as winners can withdraw by sending an e-mail to international@unitus.it by 28th May 2023. In case of withdrawals, the scholarship will be allocated to the next eligible candidate in the ranking.

Program coordinators

Each institution nominates a program coordinator for one academic year. Each coordinator acts as a contact person for the other institution, and ensures that the terms of this addendum are carried out:

- a) for the Università degli studi di Tuscia: Prof. Simone Severini (email :severini@unitus.it)
- b) for the Hanoi University: Prof. Thi Phuong Thao, Dang. (email : _ [itacentro@hanu.edu.vn](mailto:_itacentro@hanu.edu.vn))

Information notice concerning data processing

In compliance with European data protection policy, the personal data collected are processed as described in the following page available (in Italian) at <http://www.unitus.it/it/unitus/footer/articolo/privacy1>

The applicant gives consent to publish his/her passport/identity card number of his/her in the final list of candidates admitted to the project on the website: <http://www.unitus.it/it/unitus/international2/articolo/get-to-know-unitus> .

The Administration reserves the right to verify the truth of the information provided. Without prejudice to the penal sanctions of article 76 of Italian Presidential Decree no. 445/2000, in the event of fraudulent information being discovered as a result of such verification, the applicant will forfeit the right to the study grant.

Conditional issuing of the call for applications

This call might be suspended or withdrawn in case of force majeure, such as the developments of health emergencies, travel restrictions or conflicts.

Publication of the Call

The present call and the application form will be published on the website [UNITUS - GET TO KNOW UNITUS](#)

Procedure Manager

In compliance with the provisions of Law no. 241/1990, art.5, the person in charge of the procedure at the present call is dott. Agnese Apuzza, Academic Offer and Services for Students Coordinator_ University of Tuscia.

The Rector
Prof. Stefano Ubertini