HAVING REGARD TO the Statute of the University issued with D.R. n. 480/12 of 8 June 2012 and subsequent modifications arranged, last, with D.R. n. 185/19 of March 2019;

HAVING REGARD TO the University Regulations for Administration, Finance and Accounting of the University of Tuscia, issued with D.R. n. 872 of 23.08.2001 and last amended with DR 683/19 of 18 September 2019;

HAVING REGARD TO the Students' Fees and Contributions Regulations of the University of Tuscia, amended with D.R. n. 828/19 of 31.10.2019;

HAVING REGARD TO the Tax Regulations for the year 2022/23, approved by the Board of Directors on June 14th, 2022;

CONSIDERING the opportunity that the University intends to provide to the most deserving students to enrol at the University of Tuscia in l'a.y. 2022/2023, taking advantage of "Bonus training for merit" financed with contributions from the entire proceeds of the "5 per 1000" awarded to the University of Tuscia in the year;

CONSIDERING that the ceiling made available by the University for the scholarships of the call, possibly supplemented with a reserve fund if those indicated above do not cover the entire amount, is a total of Euro 20,000.00;

**DECREES**

**ART. 1.**

The issuing of the notice, which forms an integral part of this decree, is authorised for the attribution of n. 40 scholarships of Euro 500.00 for "Bonus training for the merit" for registered students (enrolled in the 1st year).

The Rector

Prof. Stefano Ubertini
ART. 1. Purposes

It is banned a public selection for the award of scholarships for students who have obtained their secondary school diploma in the 2021/2022 school year, with a grade of 100 and 100 or 100, and enroll for the academic year 2022/2023 in one of the courses of study of the University of Tuscia.

ART. 2. Amount, number of grants and admission requirements

To financially support this call, the University of Tuscia makes available the entire proceeds of "5 per 1000" to the same disbursed in the year of publication of the same call. The ceiling made available by the University for scholarships, possibly supplemented with other funds if those indicated do not cover the entire amount, is a total of Euro 40,000.00.

There are n. 40 scholarships of Euro 500.00 each as "Bonus training for merit" for registered students (enrolled in the first year), who have obtained the diploma of secondary school in the school year 2022/2023, with full marks. In the event that they submit an application for the award of grants a higher number of candidates than the n. 40 available grants, will prevail in the order:

1. the candidate who has obtained, in comparison with the others, the highest vote in the final examination;
2. on an equal footing, who has obtained a higher average grade in the various subjects, resulting from the report card for the last school year.

Finally, with the same average of the grades reported in the subjects of the last school year, the student with a lower ISEE-U 2022 value will be preferred.

If the student does not submit the ISEE-U 2022 certificate attached to the application or its value will not be automatically detected/loaded by the Student Portal, he will automatically be placed in the maximum contribution income range. It is therefore advisable to make sure that the Gomp system has actually taken the ISEE-U 2022 value from the Student Portal.

The University reserves the right to increase the number of scholarships whenever possible.
Applications may be submitted by students who are regularly enrolled at the University of Tuscia for the year 2022/23 and who have paid the first installment, no later than the date of September 30, 2022.

ART. 3. Time limits and procedure for submitting the application

The application for participation in the selection must be sent, no later than October 15, 2022, through the Student Portal (GOMP) by accessing with the credentials that the student will create or already possess (Students Unitus - smart_edu ) and clicking on the selected call.
To complete the online application, candidates must first register on the Student Portal, entering the requested data. At the end of the procedure, the access credentials (User Name and Password) will be issued.
Detailed registration instructions are available on the UNITUS - Tutorial page. [https://www.unitus.it/it/unitus/segreteria-studenti/articolo/tutorial-immatricolazioni](https://www.unitus.it/it/unitus/segreteria-studenti/articolo/tutorial-immatricolazioni).

The documents required by the form (Attachment A) must be attached to the application form - under penalty of exclusion from the competition. The documentation must be attached in PDF format (do not attach formats photographed by mobile phones and images). It will be the responsibility of the Administration to carry out any random checks on the veracity of what is self-declared.
Participation applications received in ways other than those indicated above and / or after the deadline indicated therein will not be accepted. Candidates must promptly notify any event that occurs after the date of submission of the application (transfer or transition to another degree course, renunciation of studies, graduation, change of address, telephone numbers or e-mail addresses) .
 It is possible to register for several calls but it will not be possible to receive more than one scholarship.

ART. 4. Selection board

The Selection Board will be appointed by Rector’s Decree and will rely on the support of the administrative staff of the University, which will be responsible for the verification of the compliance with the requirements laid down in art. 1 and 2 of this notice.

Art. 5. Assessment criteria

The following scores will be assigned to the qualifications produced by the candidates admitted to the competition, divided as follows:

- HIGH SCHOOL DIPLOMA VOTE from 12 up to a maximum of 15 points (according to the evaluation system of each country);
- AVERAGE VOTE OBTAINED in the last school year from 6 up to a maximum of 10 points (according to the evaluation system of each country).

**Art. 6. Ranking**

The Commission will evaluate the applications and the information provided by the candidates, and will formulate at the end of its work a provisional proposal for the allocation of contributions, pursuant to art. 2 paragraph 3 of this notice.

The ranking list will be approved by decree of the Director General and published on the University website at http://www.unitus.it/it/unitus/bandi-premi-e-collaborazioni-part-time/articolo/borse-di-studio1

This publication will, in effect, inform the interested parties of the outcome of the selection.

Within 7 (seven) working days from the publication of the ranking list, the assignee must send to the University of Tuscia, Student Services Office and post-graduate, through the address protocollo@pec.unitus.it, under penalty of forfeiture from the benefit of the scholarship, a single free paper declaration by filling in the form published at the aforementioned link.

In the event that the winning student renounces the contribution or does not comply with the deadline indicated above, the ranking will be scrolled.

Each notice has the value of notification to all intents and purposes in respect of candidates and will not be forwarded personal communications to interested parties.

**Art. 7. Incompatibility**

The contributions are not compatible with other scholarships received by the candidate, granted by Lazio disco and/or other public or private entities, aimed at pursuing purposes identical or similar to those covered by this notice, for the same academic year.

**Art. 8. Taxation of contributions**

The contributions will be granted as study grants, pursuant to art. 50 paragraph 1, lett.. c) of the TUIR (D.P.R., 22.12.1986 n. 917), or in any case on the basis of the tax legislation in force at the time of assignment, and their amount will be all-inclusive, gross of any taxes due.

**Art. 9. Revocation of the contribution assigned**

The contribution will be withdrawn if:

- there are substantial discrepancies between the student’s statement and the actual
situation of the student;
- the student benefits for the same academic year of other grants/contributions/funding, as specified in art. 6.

In the event of revocation, the University will recover the sums paid in accordance with the provisions of current legislation.

**Art. 10. Processing of personal data**

The personal data provided by candidates will be collected at the University of Tuscia which, pursuant to Legislative Decree no. 196 of 30 June 2003 "Code on the protection of personal data", amended by Legislative Decree 10 August 2018 n.101 "Provisions for the adaptation of national legislation to the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data, and to the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation)" undertakes to use such data only for institutional purposes and for the purposes related to the completion of this procedure.

**Art. 10. Responsible for the procedure**

Pursuant to art. 4 of the law of 7 August 1990, n. 241 and subsequent amendments and additions, the responsible of the procedure, for the procedures of exclusive competence of the University of Tuscia, is Paola Gatta, Head of the Student Services Office, Via S. Maria in Gradi 4, 01100 Viterbo, email address: pgatta@unitus.it

The Rector
Prof. Stefano Ubertini
Annex 1. Application form

To the Student and
Postgraduate Services Office
University of Tuscia

The undersigned (surname and first name) _______________________________________ Born in ________________ on _____________________ CF ______________ Nationality __________________ - resident in _____________________ district _________ Street ________________________________ postal code _____________ tel. no. ________________ email ________________________________

ASKS

to be admitted to public selection, for the allocation of: no. 40 scholarships of € 500 each for those who graduated from secondary school in the 2021/2022 school year, reporting a grade of full marks and enrolling for the academic year 2022/2023 in one of the courses of study at the University of Tuscia.

It also declares, pursuant to art. 46 of the D.P.R. 445/2000 aware of the criminal and civil sanctions, in the case of false statements, training or use of false acts, recalled by art. 76 of DPR No. 445 of 28/12/2000, under its own responsibility:

- to have obtained the high school diploma of 2 grade in the s.y. 2021/2022 with the vote of ______________ ( Country __________) and that the average number of votes in the last year was equal to ________________.
- to be regularly enrolled in the 1st year of the degree programme in _____________________ to the University of Tuscia for the a.y.2022/23 and to have paid the first installment on ___________________ (by 30 September 2021 at the latest)
- that the value of the ISEE-U detectable by the program GOMP (Student Portal) or the current ISEE-U or the model Isee-u 2021 attached to this application and considered for the calculation of fees for the a.y. 2022/23 is equal to ______________
- not to be entitled to receive other scholarships aimed at pursuing the same or similar purposes to those covered by this call, for the same academic year, provided by Lazio Disco and/or other public or private entities.

The application shall be accompanied by:

a) Photocopy of the identity document duly signed;
b) high school diploma or other documentation from which the full marks;
c) the list of subjects of the last year with the relative grade and the average.
d) Copy of the model of ISEE-U 2021 or Isee-u currently updated (if not present in the portal of the student).

Date
Signature