



Il Rettore

In relation to art. 4 of Law no. 210 of July 3, 1998;

In relation to art. 19 of Law no. 240 of December 30, 2010;

In relation to Ministerial Decree n. 226 of December 29, 2021;

In relation to Ministerial Decree n. 351 of April 9th, 2022, which decreed the allocation, for the year 2022/2023, from the PNRR, Mission 4, Component 1 "Strengthening the supply of services education: from kindergartens to universities" - Investment 3.4 'Teaching and advanced university skills' and Investment 4.1 'Extending the number of PhDs and innovative PhDs for public administration and the cultural heritage', three-year doctoral scholarships for the attendance of doctoral pathways in dedicated programmes and declined as follows:

- a. digital and environmental transitions;
- b. PNRR PhDs;
- c. PhDs for Public Administration;
- d. PhDs for cultural heritage;

In relation to Ministerial Decree n. 352 of April 9th, 2022, which decreed the allocation, for the year 2022/2023, from the PNRR, Mission 4, component 2 "From Research to Enterprise" - investment 3.3 'Introduction of innovative doctorates that meet the needs innovation needs of enterprises and promote the recruitment of researchers from enterprises', of three-year doctoral scholarships for attending pathways for innovative doctorates;

In relation to Ministerial Decree no. 247 of February 23, 2022;

In relation to Decree by the General Director of Agency for Territorial Cohesion n. 196/2022 of June 15, 2022, which decreed the allocation, for the year 2022/2023, of three-year doctoral scholarships for attending pathways for Municipal Doctorates;

In relation to the *"Procedures for entry, residency and enrolment at higher education institutions for students requiring visas for higher education courses in Italy, for the academic year 2022/23"* - Part VII: "Enrolment in other study course";

In relation to the General University Regulations in matter of PhD;

In relation to the Rectoral Decree no. 388/2022 of July 26, 2022;

With the condition that all possible modifications, amendments and integrations to the present call will only be communicated on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/dottorati-di-ricerca-xxxvii>:

DECREES AS FOLLOWS

Art. 1

Call for application

1 The University of Tuscia hereby announces a public selection for admission to following PhD Programs for the XXXVIII cycle, academic year 2022/2:

- European and global markets law. Crisis, rights, regulation
- Ecology and sustainable management of environmental resources
- Economics, management e quantitative methods
- Engineering for energy and environment
- Plant and animal science
- History and cultural heritage
- Science, technology and biotechnology for sustainability
- Society in Change: Policies, Rights, Security

2. In **Annex A**, which forms an integral part of this Call, for each course the location, course Coordinator, research topics, the number of the available positions, with and without scholarship, selection procedure and qualifications assessed, admission test timetable and programs offered are specified.

3. The number of positions with scholarship could be increased depending on further funding from external public or private entities, obtained both through competitive calls and through agreements. In these cases, where the grant is funded on a specific theme or projects, the university reserves the right to use new selection procedures.

4. The PhD Program Information Sheet (Annex A) of each PhD Program are published on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> web page and and on the Euraxess website (<http://ec.europa.eu/euraxess>).

Art. 2

Types of scholarships available to applicants

1. The following positions are available in this call for application:

- a. scholarships funded by University of Tuscia and by public and private institutions;
- b. scholarships for developing specific research topic, funded by PNRR – DM n. 351/2022;
- c. scholarships for developing specific research topic, funded by PNRR – DM n. 352/2022;
- d. positions reserved for employees of affiliated companies and public institutions;
- e. positions without scholarships.

2. Positions with scholarships referred to in this Call may be increased and/or financed following further available funds obtained as part of calls funded by National Operational Programmes, Regional Operational Programmes, European Social Fund, or other EU, National and Regional, Programmes and or International Projects.

Additional scholarships, granted by public/private national/international institutions as well as through specific programmes or funds of public/private national/international institutions, may require specific entry requirements for candidates to be eligible for these scholarship (as an example but not limited to: age, citizenship, residence, etc). These scholarships can be connected to a research theme and a specific learning path. Reference is made to the conditions set out by the institution managing the grant for all that concerns additional entry requirements and research projects connected to these scholarships.

3. Please note that the PhD positions under the resources of the PNRR can be activated and launched only after the positive outcome of the eligibility and consistency verification of the research projects carried out by the Ministry of University and Research and the Agency for the Evaluation of Universities and Research Institutes, in relation to the scholarships selected according to the eligibility requirements identified by the aforementioned Ministerial Decrees. Any negative outcome of the aforementioned evaluation, which affect the assignment of the available positions, will be announced to the candidates by means of the publication on the institutional website. In this case, no claim can be laid by the candidates against the University of Tuscia. After the positive outcomes of the aforementioned evaluations, the activities of the PhD courses funded according to the aforementioned ministerial decrees must be started within 31st December 2022.

Art. 3

Admission requirements

1. Applications are accepted from candidates, regardless of gender, age and nationality, who hold an Italian laurea specialistica, laurea magistrale or any equivalent academic second-level degree issued by Artistic and Musical High Education institutions (AFAM) or any equivalent academic degree obtained abroad.

Applications are also accepted from candidates who expect to receive their degree by October 31, 2022. Candidates who do not hold their degree at the time of the application are admitted “with reserve” until they obtain it.

2. The Selection Board will ascertain the equivalence of each academic degree obtained abroad to the relevant Italian degree for the sole purpose of this call, or in the frame of inter-university cooperation and mobility agreements. Admission is conditional to reception of relevant degrees by the indicated deadline (October 31st, 2022).

3. Students currently enrolled without a scholarship can participate to competitive exams for the same PhD Programme they are already attending, but, if admitted, they cannot enrol unless they formally resign their doctoral position with the relevant Doctorate Committee. Those who already hold a PhD are allowed to enrol, upon successfully passing the admission tests, another PhD Programme without scholarship (if they have been already granted one in the previous PhD), provided that topics and main scientific sectors are different from those related to the already obtained PhD.

4. Applicants will be excluded or application will be rejected if:

- the requested documents and information are not provided within the deadline and according to the rules laid down in the Call;
- the application fee not payed within set out terms;
- the academic qualification awarded abroad is not recognized as equivalent to an Italian qualification.
- the “Diploma Supplement” or the “Dichiarazione di valore” issued by the University or the Italian embassy/consulate in the country where the degree was issued, respectively; or a certification of eligibility issued by CIMEA, is not provided to the PhD Office within the prescribed term.

Art. 4

International qualifications

1. In order to be considered eligible to apply within this call for PhD admission, higher education degrees awarded by foreign universities must be assessed equivalent to an Italian second level degree (Article 1, paragraph 1). The Admission Board (Art. 7) will carry out a comparative assessment of qualifications in order to award, for the sole purpose of admission to this selection process, the recognition of eligibility of international qualifications.

2. Applicants who hold international qualifications must therefore upload within the online application procedure the following documents:

- a) second cycle degree diplomas - Master’s Degree level - that allow admission to PhD level/3rd cycle studies in the home country, awarded by a recognized academic Institution, with final mark;
- b) academic qualification obtained abroad, of at least four years' duration, equivalent in terms of level of study (Master's Degree) to the Italian qualifications specified above;
- c) transcripts of records of Master’s Degree with complete grading;
- d) any other document useful for the recognition of eligibility (such as the Diploma Supplement or the “Dichiarazione di valore” in loco issued by the University or the Italian embassy/consulate in the country where the degree was issued, respectively; or a certification of eligibility issued by CIMEA (<https://www.cimea.it/pagina-attestat-di-comparabilita-e-verifica-dei-titoli>)).

3. Failure to provide the documents listed in points a) or b) and c) will result in the exclusion from the selection procedure.

Applicants who apply under the condition of receiving their qualification from the University, shall submit the transcript of records with the list of exams passed (all the exams in their Master’s Degree Program), grades and credits.

4. Recognition results of eligibility will not be communicated to applicants. Results will be published exclusively on the PhD Programmes website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> web page.

Art. 5 Application and deadline

1. The deadline for applications is August 26, 2022, at 2 p.m. (CET).
2. Applications must be submitted only through the online platform available at <https://studenti.unitus.it/WorkFlow2011/Logon/Logon.aspx?ReturnUrl=%2f> webpage. Applicants must register on Portal Student (Portale dello Studente) platform first to get the credentials (username and password) to access the sign-up process. Detailed instructions are available at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> webpage. Qualifications and documents required by the chosen PhD program and indicated in the Program Information Sheet (**Annex A**) must be uploaded within the application. All documents must be uploaded in PDF format file. At the end of the online application procedure candidates must pay a € 25,00 application fee either directly by credit card (preferable option for applicants residing abroad) or print the PagoPA bulletin and pay at banks, post offices and authorized stores. This payment is compulsory for each application submitted.
3. Applications received by email or by any other way than the online platform will not be taken into consideration. Application submitted beyond deadline will be not taken into consideration and applicants will be excluded from the selection procedure. In case of application to more than one PhD Program, each application must be accompanied by the relevant qualifications and documents required. Applicants with a disability can benefit from a 50% additional time. Upon request, applicants with specific learning disorder can benefit from a 30% additional time. These requests must be submitted following information available in the online application procedure.
4. Applicants are kindly invited to submit their application well in advance before the deadline. Applicants are responsible for verifying the correct completion of the online procedure. After the submission is completed on the online procedure it is not possible to make changes or to add documentation. Complaints pertaining to any system malfunctioning due to website traffic overload close to deadline will not be accepted.

Art. 6 Entrance examinations

1. The entrance examination, aimed at assessing applicant's attitude to scientific research, will be carried out according to the criteria outlined in PhD Program Information Sheet (**Annex A**). Candidates have to prove the knowledge of a foreign language.

2. According to each Ph.D. information sheet (see art. 1), candidates' selection can be based on one of the following procedures:

- a. Evaluation of qualifications, written and oral examinations;
- b. Evaluation of qualifications and oral examination.

3. The schedule for the admission exams to each PhD Course of the XXXVII will be published on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo>, with the indication of the way, day, month, and time when they will take place and will be valid to all intents and purposes as the official convocation of the candidates.

Candidates admitted to the written and oral examinations will bring with them an identity document considered valid by the current legislation in force.

Written and oral exams will take place in person, in compliance with safety and distancing rules.

4. Applicants living abroad can hold an interview by videoconference only if the exam consists in the evaluation of the qualifications and in an interview.

The videoconference form is available on the University website. Applicants must communicate to e-mail address dottorati@unitus.it their account which will be used by the Selection Board to video call the candidate.

Before the interview, candidates must show the ID they have attached to their application form for the purpose of identification. Non-indication or incorrect indication of video conference address, unavailability of the candidate on the day and hour established by the selection committee and non-exhibition of the identity document will represent causes of exclusion from the selection procedure. The Tuscia University declines all responsibility for any unpredicted technical problem impeding the oral exam in the form of video conference interview.

5. The University will consider the possibility to cancel the written examination, where appropriate, in case the evolution of the epidemic emergency does not allow to carry out this part of the selection procedure in presence. Candidates will be promptly informed of this possibility.

In case of cancellation of the written examination, the selection procedure will be rescheduled according to paragraph 2, letter b) of this article.

6. If the number of candidates will not permit a single-day exam session, it will be continued over in the following days; the schedule will be published on the University website.

7. Any change in the date, timetable or location of the exams will be published on the university website mentioned above; applicants will not receive any convocation notice from the University.

Art. 7 **Industrial PhD**

1. For some PhD Programs, positions of industrial PhD are available and reserved to employees of companies which have an agreement with the University and involved in high level qualification. The positions will be assigned according to the merit ranking.

Art. 8 Selection Boards

1. The Selection Boards will be nominated in compliance with current regulations. Selection Boards, one for each PhD Program, are responsible for the whole selection and evaluation procedure, from the eligibility step to the interview and the drafting of ranking list. Boards composition will be published on the PhD Programs website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> webpage after the Call for Application deadline.
2. The first action of the Admission Boards is to decide, if not already specified, the criteria and the procedures for evaluating the applications.

Art. 9 Selection and ranking

1. The Selection Boards will formulate a ranking list for each type of available positions (article 2, paragraph 2, letters a - d).
The rankings will report the sum of the marks obtained in the admission tests. Candidates will be admitted to PhD Programmes according to the ranking order until the number of positions available is covered. In the event of a tie between two or more candidates, the younger candidate will have priority in the ranking.
The rankings are approved by Decree of the Rector. In case of PhD courses structured in different curriculum, the Rector approves a final merit-based ranking list for each different curriculum.
2. A candidate admitted contemporarily to two or more PhD programmes must choose only one to attend.
3. The places without scholarship (article 2, paragraph 1, letter e) will be assigned to eligible candidates in the rankings of places with scholarship.
4. The merit-based ranking lists will be published on the University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> web page.
This publication is the sole official communication.

Art. 10 Enrolment Procedure

1. Once admission procedures have ended and have been approved, the candidate ranking will be published on the Tuscia University website at <http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> web page.
At the same time as the ranking is published, a notice will be sent to interested parties at the e-mail address indicated during the application process.
The ranking will include enrolment schedule and procedures.

Successful candidates who do not respect these procedures will lose the right to their place, which will be offered to the next-ranked candidate.

To complete the registration, it is necessary to follow the instructions at

<http://www.unitus.it/it/unitus/post-lauream1/articolo/bando-di-concorso-xxxviii-ciclo> webpage.

2. If candidates withdraw from the course within one month from its beginning, the vacant places will be reassigned to the next candidates in the merit ranking list. If a candidate benefits of a fellowship, he will be required to pay back the installment already received. The remaining part of the fellowship will be reassigned by the University to another PhD candidate without a fellowship, already enrolled in the course, according to the ranking list.

3. Those who are waiting to graduate by October 31st, 2022 and, therefore, temporarily unable to enrol, must communicate by writing to dottorati@unitus.it no later than the deadline date published in the ranking list, their will to enrol in the doctorate as soon as the required qualification will have been obtained. A scan of the identity document must be attached to the above email, under penalty of exclusion. In the absence of the aforementioned communication, failure to enrol will be equivalent to waiving of the position.

4. Selected non-EU citizens resident abroad, once enrolled and paid the fee required, must submit a photocopy of the permit of residence or a copy of the request made to the Offerta Formativa Office.

5. 6. The PhD courses will last no less than 3 years and will start on 01 November 2022.

Art. 11 Ph.D. Scholarships

1. The scholarship, pursuant to Ministerial Decree 247/2022, amounts to €16.243,00 gross per year and it is paid on a monthly basis and includes National Insurance Contributions (INPS) which scholarship recipients are required to pay. 4.

The gross annual taxable income limit to be eligible for the PhD scholarship is set at € 14.000,00, excluding the scholarship.

The duration of the scholarship payment is equal to the entire duration of the PhD course.

Payment of scholarships financed by external bodies is subject to the payment of the amount owed by the institution to Tuscia University.

3. The frequency of payment of the scholarship is monthly. The amount is increased by up to 50% for any authorised periods of research spent abroad for a maximum of 12 months; the amount is increased for a maximum of 18 months for doctoral students who start a joint thesis supervision agreement with Tuscia University and a foreign institution. Within the financial resources existing in the budget, each PhD student is ensured a budget for research activity in Italy and abroad not less than 10% of the scholarship amount.

4. The cases of total or partial incompatibility for the use of the scholarship are established by current legislation. In particular, scholarship cannot be combined with research grants or other scholarships awarded for any reason, except with those granted by national or foreign institutions useful for integrating, with stays abroad, the activity of training or research of fellows and with funding from the MIUR Youth Fund. In case of incompatibility, students will have to reimburse the

amount of money unduly received. Reimbursements refer to an academic year or fraction thereof. Students cannot be awarded the doctoral scholarship twice.

Art. 12
Incompatibility

1. For what concerns any incompatibilities, candidates are invited to refer to the laws in force.

Art. 13
Tuition fees

1. At the enrollment, all doctoral students are required to pay €156,00, as specified below:
 - Regional tax for the right to study: € 140.00
 - stamp duty €16.00
2. Students with recognized disabilities equal to or greater than 66% and students awarded or eligible for a scholarship for the a.y. 2021/22 granted by the Lazio Region for the Right to Education are exempted from paying the regional tax.

Art. 14
Duties of Ph.D. students

1. Admission to the PhD programme entails an exclusive full-time commitment according to the Regulation of PhD courses at the Tuscia University.
2. PhD students are required to carry out their curricular activities in accordance with the procedures and times established by the Professors's Board of the PhD program.
3. The acceptance of scholarships labeled as PNRR implies the following obligations:
 - a. for basic PNRR scholarships, PhD students must spend a period of training and research abroad of at least six months;
 - b. for scholarships labeled as “PNRR PA”, “PNRR Cultural Heritage” and “PNRR Digital and Environmental Transitions”, PhD students must spend:
 - i. a period of training and research abroad of at least six months, and
 - ii. periods of training and research in companies, research institutes or public administration from a minimum of six months to a maximum of twelve months;
 - c. for scholarships labeled as “PNRR DM 352”, PhD students must spend: i. a period of training and research abroad of at least six months, and ii. periods of study and research in companies from a minimum of six months to as maximum of twelve months.

Art. 15
Final examination

1. At the end of the doctoral training, PhD students shall take a final examination in which they need to demonstrate to have achieved results of scientific relevance by submitting a written thesis.

2. In order to be admitted to the final examination, candidates shall submit their doctoral thesis by the set deadline. Terms and conditions for admission to the final examination and for thesis submission are announced every year.

Art. 16

Processing of Personal Data

1. Pursuant to art. 13 of the General Data Protection Regulation (EU) 2016/679, the information supplied by candidates will be gathered by the PhD Office and used for the management of the admission competitions and of the possible candidates' academic career. Granting consent for the handling of personal data is therefore obligatory and failure to do so will result in candidates' exclusion from the competition.
2. The information provided by the candidates will be communicated to the Tuscia University administrative offices and to the departments directly concerned with the legal and financial positions of the successful candidates.
3. Candidates are entitled to the rights stated in art. 13 of the General Data Protection Regulation (EU) 2016/679, including access to their personal data, its modification, updating, integration, cancellation etc., and likewise reserve the right to oppose any use of the data other than the institutional purposes stated above.
4. Personal information and documents provided by applicants will be treated by the University respecting the discipline described at <http://www.unitus.it/it/unitus/footer/articolo/privacy1>

Art. 17

Administrative Coordinator

1. The Coordinator of Administrative Procedures, under Law no. 241 of 7 August 1990 and subsequent modifications and additions, is Mr Paolo Alfredo Capuani, Head of the Offerta Formativa Office, via S. Maria in Gradi n. 4, Viterbo (dottorati@unitus.it).

Art. 18

Final regulations

1. For all matters that are not expressly disciplined by this call, please refer to the specific rules governing this area and to the University PhD Regulation <http://www.unitus.it/it/unitus/post-lauream1/articolo/normativa-dottorati>
2. This is a translation of the Call for Application for PhD Courses. Its purpose is to provide foreign students with necessary information. Only the Italian version of this call for applications will be binding in case of controversies.

The Rector
Prof. Stefano Ubertini